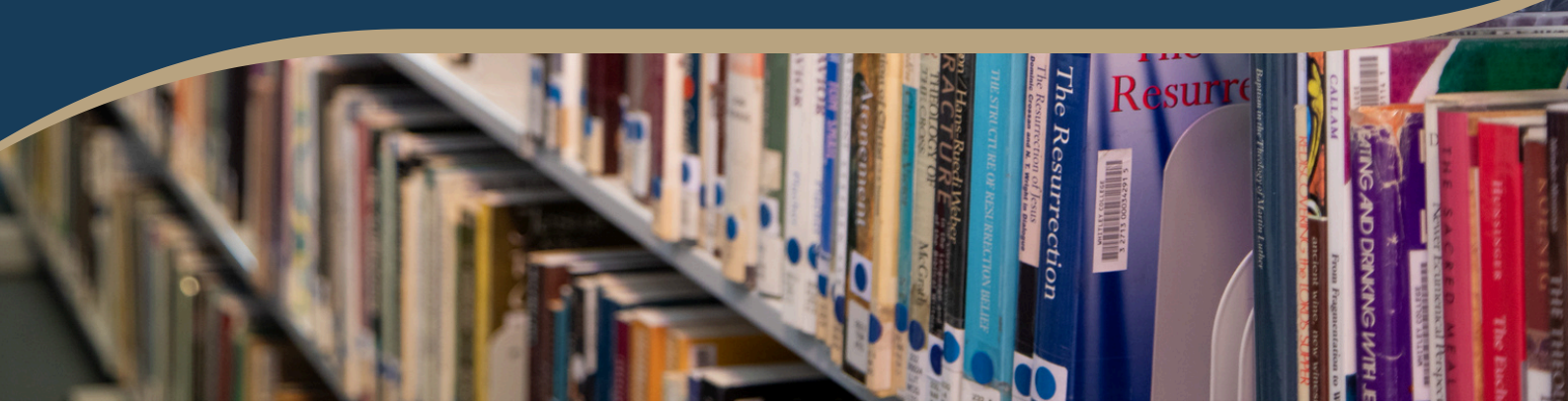




WHITLEY
COLLEGE



Welcome to the
Whitley Library



The Whitley Library is here to support your learning, research, and spiritual growth. Whether you're a student, faculty member, pastor, or lifelong learner, our library offers a rich collection of theological resources, quiet study spaces, and dedicated support to help you on your journey.

Within this guide, you'll find everything you need to make the most of our library services—from borrowing books and accessing online resources to using study spaces and placing holds. Our goal is to provide you with opportunities to explore, reflect, and deepen your understanding.

We look forward to supporting you in your studies and ministry.
Happy reading and researching!

Whitley Library Team.

What you need to know.

Library hours

The Whitley Library can be accessed within the Study Centre at the YTU complex during business hours – Mon to Fri, 9am to 5pm. If the door is locked during these hours, a key is available from the UD Reception desk, (key must be returned before 5pm & library left as you found it, ie: lights off and door locked). The Librarian is onsite Tuesday, Wednesday & Thursday and can be contacted for assistance.

Contact

Antonella Newnham BA, GradDipl LIS

Librarian

Ph: 03 9340 8103

antnewnham@whitley.edu.au or library@whitley.edu.au



Membership & Borrowing at the Library

While everyone can enjoy our resources, borrowing items requires a membership.

Who Can Join Our Library?

- All students currently enrolled at Whitley*
- All Whitley staff, including supervisors, tutors, and adjunct faculty*
- All students enrolled in any College of the UD*
- Baptist leaders listed on the BUV's roster of ordained and recognized pastors
- Whitley Alumni
- Paid members

Non UD students and members of the public can select the following membership options:

- \$80 for 6 months
- \$120 for a full year

Important Note: Everyone listed above can borrow our print resources, but only those marked with an * can access the online content available through the Whitley Library via the UD Library Hub.

Student Membership

All Whitley students automatically gain membership to the library. Student eligibility is confirmed through the Registrar, and your UD Student ID Card serves as your Library Card. You can obtain your Student ID Card at Reception. Your student number acts as your borrower number, enabling you to check out books. To manage your loans and renew items from home, you will need to create an account. For additional details on library accounts, please visit: <https://it.divinity.edu.au/getting-started/login-guide/>

Loan Periods

- Coursework students may borrow up to 20 items for a duration of 3 weeks.
- HDR students and staff have the privilege to borrow up to 25 items for 10 weeks.
- Other borrowers can take out up to 5 items for 2 weeks.

To borrow items, please fill out the manual loans sheet available in the service area and have your student ID number ready.

Items will be automatically renewed twice unless another user has placed a hold on them. Members can also renew their loans by creating a library account within the catalog at the following link: <https://it.divinity.edu.au/getting-started/login-guide/>

Overdue items

There are no fines for overdue items, however, borrowers will be blocked from borrowing and invoiced for the replacement cost for long overdue items. Final results for graduating students will be withheld until all books are returned and/or invoices paid.

Scanning

There is a scanner available for use free of charge in the library. Documents can be saved to USB (provide your own) or email. Users must abide by Copyright regulations.

Study Space

There is limited study space for Whitley library users just near the roller doors. Power points are located nearby, and the WiFi password is accessible on signage within the library.



About the Library Collection

The library collection includes over 15,000 books, a small collection of print journals, and a separate area for Reserve materials. There is also a Reference collection, a Thesis collection, and a collection of Alumni publications. The Whitley library has also acquired an extensive collection of past and present materials relating to the Baptist denomination and a substantial collection of works by F.W. Boreham (currently in storage)

The Catalogue

The Whitley Library catalogue is fully integrated into the UD Library Hub using the WMS (WorldShare Management Services) system. Other libraries across the UD also use this system in order to have a shared catalogue across Colleges. Holdings of these libraries will display live availability data allowing you to see if an item is on loan or available. All online content provided by the UD is also available on the same platform, so searching is streamlined across all types of resources. You can find all the UD libraries using the shared catalogue in the filters to the left of the search results. To search on only Whitley's print collection, just select the Goeffrey Blackburn Library filter.

There are two terminals within the library to access the catalogue, or you can use your own laptop/device. Just go to the UD Library Hub here: <https://library.divinity.edu.au/>

Reserve Collection

The primary texts of each of the Units running each semester are kept in the Reserve collection. These are not available for loan to ensure accessibility for all students throughout the semester. Additional copies may be available on the general shelves or at another UD library. Students are welcome to scan chapters out of these books, being sure to abide by Copyright Regulations.

Course Reserves

Course Reserves is where you will find all the primary texts set by your unit coordinators in one handy list. The items listed can either be in print or eBook formats. Course Reserve lists can be accessed on the homepage of the UD Library Hub by clicking on the Course Reserve button. You can scroll through the list to find your unit, filter the results by College, or use the search bar to search by course or instructor.

Online Resources - eBooks

All eBooks available to you can be searched on the UD Library Hub. You can use the filters to limit your search results only to eBooks if you wish. eBooks are provided on the Hub via several different suppliers/platforms and their usage parameters may vary slightly. To learn more about eBooks, click here: <https://divinity.libguides.com/ebooks>.

Journal articles

Primary theology databases such as ATLASReligion with ATLASerials and ProQuest Religion and others are available on the UD Library Hub and often provide access to full text articles. To find out more about accessing journal indexing databases, click here: <https://divinity.libguides.com/databases>

Putting an Item on Hold

To place an item on hold, click on the title of the item and a red place hold button will appear to the right of the title. You must have an active library account as you will then be prompted to sign in.

See here to create a library account: <https://it.divinity.edu.au/getting-started/login-guide/>.

Fill out the place hold request form making sure to choose which library you wish to pick up from. After receiving a fulfilment email, it is your responsibility to pick up the item from the library in a timely manner.

Accessing Other Libraries

Whitley students have reciprocal borrowing rights with all the other libraries associated with the UD. Lending policies will vary from library to library, but students are able to visit and access these libraries. There are several located interstate for distance students. Melbourne based students can also borrow from the libraries at the University of Melbourne. The UD enjoys reciprocal borrowing rights with them – just present your UD Student ID Card at the Bailleu Library to register.

Inter-Library Loans and Document Delivery

The library can arrange an inter-library loan for HDR & Post Grad students. This service is not available to Coursework or Under Grad students. If possible, please attend any of the other libraries of the UD in person for any loans required. Inter-library loans services only apply if the resource you need is interstate or not from another UD library.

The same policy applies for document delivery services (scans of journal articles). The library will cover the cost of inter-library loans and document delivery services for eligible students within reason.

LEAN Library

LEAN Library is a browser extension that delivers full text content to you, regardless of where you are linking from, and without the need to visit the Library Hub website first. LEAN Library will automatically detect when you are on a website that contains content that the Library Hub subscribes to. It will also deliver you open access versions (if one is available), when the Hub does not provide subscription access. To find out more and download the software, click here: <https://divinity.libguides.com/leanlibrary>