

# 2021 Student Handbook



## 2021 Student Handbook

### Table of Contents

<b>WELCOME TO WHITLEY .....</b>	<b>5</b>
<b>WHITLEY COLLEGE AND THE UNIVERSITY OF DIVINITY.....</b>	<b>6</b>
University of Divinity Contact Details.....	6
Colleges of the University of Divinity .....	7
<b>A BRIEF HISTORY OF WHITLEY COLLEGE.....</b>	<b>8</b>
<b>COLLEGE HYMN .....</b>	<b>8</b>
<b>WHY CHOOSE WHITLEY COLLEGE? .....</b>	<b>9</b>
<b>PROFILE OF A WHITLEY GRADUATE .....</b>	<b>10</b>
<b>RESEARCH AT WHITLEY COLLEGE.....</b>	<b>11</b>
<b>TEACHING FACULTY .....</b>	<b>12</b>
<b>ADJUNCT FACULTY .....</b>	<b>16</b>
<b>DISTINGUISHED PROFESSORS .....</b>	<b>17</b>
<b>VISITING FACULTY .....</b>	<b>17</b>
<b>WHAT STUDIES CAN I UNDERTAKE AT WHITLEY COLLEGE? .....</b>	<b>18</b>
<b>WHICH COURSE IS RIGHT FOR ME? .....</b>	<b>19</b>
<b>SPECIALISED PATHWAY: ORDINATION FOR PASTORAL LEADERSHIP .....</b>	<b>19</b>
<b>SPECIALISED PATHWAYS: DIPLOMA .....</b>	<b>20</b>
NEXT: Emerging and Young Adults.....	20
TransFormation: CALD Church Leaders.....	20
Baptist Camping Victoria BaseCamp Internship.....	20
<b>SPECIALISED PATHWAYS: POSTGRADUATE .....</b>	<b>21</b>
WellSpring: Spirituality and Spiritual Direction.....	21
Indigenous Theology: NAIITS.....	21
<b>UNDERGRADUATE AWARD COURSES.....</b>	<b>22</b>
UNDERGRADUATE DIPLOMAS .....	22
Diploma in Theology .....	22
Advanced Diploma in Theology and Ministry .....	22

<b>UNDERGRADUATE DEGREES .....</b>	<b>23</b>
Bachelor of Ministry .....	23
Bachelor of Theology .....	23
Bachelor of Theology/Bachelor of Ministry .....	24
Combining Studies in Theology with another degree .....	24
Undergraduate Units.....	24
<b>POSTGRADUATE COURSEWORK AWARDS .....</b>	<b>24</b>
<b>GRADUATE CERTIFICATES .....</b>	<b>25</b>
Graduate Certificate in Divinity.....	25
Graduate Certificate in Research Methodology.....	25
Graduate Certificate in Spirituality.....	25
Graduate Certificate in Theology .....	25
<b>GRADUATE DIPLOMAS.....</b>	<b>26</b>
Graduate Diploma in Divinity .....	26
Graduate Diploma in Pastoral Care.....	26
Graduate Diploma in Spiritual Direction .....	26
Graduate Diploma in Spirituality.....	27
Graduate Diploma in Theology .....	27
<b>MASTER DEGREES .....</b>	<b>28</b>
Master of Divinity.....	28
Master of Pastoral Care.....	28
Master of Spiritual Direction .....	29
Master of Spirituality.....	29
Master of Theological Studies.....	30
Master of Theology (Coursework).....	30
Postgraduate Coursework Units .....	30
<b>HIGHER DEGREES BY RESEARCH .....</b>	<b>31</b>
Master of Philosophy .....	31
Doctor of Philosophy.....	31
Doctor of Theology.....	<b>Error! Bookmark not defined.</b>
<b>NON-AWARD STUDIES .....</b>	<b>32</b>
Audit.....	32
Single Subject Enrolment .....	32
<b>DO I HAVE THE TIME? .....</b>	<b>33</b>
Class Times .....	33
Timetable .....	33
<b>WHAT DOES IT COST? .....</b>	<b>34</b>

2021 Tuition Fees .....	34
Scholarships and Financial Assistance.....	34
Centrelink and Student Financial Support .....	34
Audit Fees.....	34
<b>ADMISSION AND ENROLMENT PROCESSES .....</b>	<b>35</b>
New Students: Enrolment Process.....	35
Applying for Credit .....	36
Returning Students: Re-enrolment Process .....	36
Changes to Enrolment.....	36
Paradigm - Checking your Enrolment Details.....	37
Intention to Complete your Degree .....	37
<b>ACADEMIC SUPPORT AND RESOURCES .....</b>	<b>38</b>
ARK Online Learning Management System.....	38
Library .....	39
Books and reading lists.....	39
English Language Support .....	40
<b>STUDY SKILLS .....</b>	<b>40</b>
How to present assignments.....	40
<b>STUDENT SUPPORT AND FACILITIES .....</b>	<b>42</b>
Orientation .....	42
Facilities.....	42
Health and Wellbeing.....	43
<b>STUDENT RIGHTS AND OBLIGATIONS.....</b>	<b>45</b>
Our Commitment to You.....	45
Rights and Responsibilities: Further Information.....	45
Code of Conduct.....	46
Student Obligations.....	47
<b>GENERAL INFORMATION .....</b>	<b>48</b>
Office Staff and Hours .....	48
Appointments and Meetings.....	48
Whitley Worship, Prayers and Community Gatherings .....	48
<b>KEY DATES 2021 .....</b>	<b>49</b>
<b>KEY TO UNIT CODES.....</b>	<b>50</b>
<b>2021 UNITS LIST AND OUTLINES .....</b>	<b>51</b>

# WELCOME TO WHITLEY

---

A warm welcome to Whitley College, where we are committed to formation through theological education. We hope this handbook gives you the information you need. Our Faculty and staff will also be as helpful as they can if you have any further queries.

## Our Mission

Grounded in the story of Jesus Christ and committed to faithful living and practical expressions of God's activity in the world, Whitley College is a culturally diverse community of learners in theology. Shaped by the Bible, and informed by our Baptist heritage, we engage with contemporary challenges of churches and the world by equipping people through theological studies and research for various contexts of service.

## Our Vision

For more than 150 years Whitley College has been forming men and women for Christian life and service. Through rigorous engagement with the Biblical narrative and its application to local and global contexts, Whitley College has created an adaptive learning environment that is relevant for, and consistent with, Christian living, both within and beyond churches and faith communities.

Drawing from this foundation, Whitley continues to shape responsible theological learning and reflection, focused on the complex interaction between culture, church and faithful living. The experience of studying theology at Whitley integrates our:

- Knowing – authentic theological understanding
- Being – personal formation and growth
- Doing – responsible living

## Forming Christian Disciples in Faith, Hope and Love

From diploma to doctoral level, our courses serve to equip leaders who will change the world through the church's mission and ministry.

Some of Whitley's emphases are:

- An open evangelical stance
- Reading the Bible responsibly.
- Exploring the radical gospel demands of Christian discipleship.
- Commitment to the church, within a Baptist tradition.
- Reflecting on action as a central learning method.
- Situating theology in our personal story and social context.
- Furthering the full participation of women and men in Christian leadership.

## Who Studies at Whitley?

People study at Whitley for a variety of reasons—preparing for pastoral or other Christian leadership, exploring questions of faith or vocation, integrating their faith and daily life, developing a fresh approach to mission, returning to study while in Christian service and engaging in scholarly theological research. Whitley's commitment is to enable every person to move forward in response to God's unique call upon their life.

We strongly encourage every student to see their study as the reflective part of a life of action and commitment. Integration of faith and life is the key.

We trust that your time at Whitley will be a period of challenge and growth in which you sense God's leading into mission and ministry.

# WHITLEY COLLEGE AND THE UNIVERSITY OF DIVINITY

---

Whitley College is a College of the University of Divinity.

The University of Divinity is Australia's oldest ecumenical theological institution, having been established as the Melbourne College of Divinity by an Act of State Parliament in 1910. The University of Divinity in 2012 began operating as a university in its own right, becoming Australia's first specialist university.

Today the University of Divinity includes Anglican, Baptist, Churches of Christ, Coptic Orthodox, Lutheran, Roman Catholic, Salvation Army and Uniting Church representatives. Its commitment to inter-church co-operation allows each college within the University to be true to its own heritage and commitments. In 2015 the University of Divinity approved a ten-year Strategic Plan, 'Growing in Partnership', to build on its foundations by creating a strong and vibrant network of partnerships in order to deliver its Vision and Mission:

## **University of Divinity Vision**

Together we empower our learning community to address the issues of the contemporary world through critical engagement with Christian theological traditions.

## **University of Divinity Mission**

We fulfil our vision through:

- excellence in learning, teaching, and research,
- stewardship of our resources, and
- engagement with the churches and community in Australia and internationally.

We demonstrate how to live in unity with diversity.

The University of Divinity is a leading institution when it comes to theological research, and receives substantial research funding from the Australian government.

Whitley College is accredited to teach towards the degrees and diplomas offered by the University of Divinity both in classroom and online modes. Because of our link with other theological colleges in Melbourne through the University of Divinity, we can offer the widest breadth of degrees, subjects and pathways in Christian training available in Australia.

## **University of Divinity Contact Details**

### **Office of the Vice-Chancellor**

University of Divinity  
21 Highbury Grove, KEW VIC 3101  
Tel: +61 3 9853 3177  
Email: [enquiries@divinity.edu.au](mailto:enquiries@divinity.edu.au)  
Web: [www.divinity.edu.au](http://www.divinity.edu.au)

ABN 95 290 912 141      CRICOS Provider 01037A



### **The University Badge**

The University Badge represents its Vision, Mission, and collegiate identity. The Badge is a star, formed by a constellation of open books. The star is a biblical symbol that appears in the heavens to point wise ones on earth towards the Christ. It is also an Australian symbol, as shown by the federal star and the Southern Cross on the Australian flag.

The books which make up the star represent wisdom, and are open to critical interpretation. The gathering of these many parts into a whole expresses the collegiate shape of the University.

The gold represents excellence. The distinctive accent is red, representing passion and sacrifice which facilitate and flow from the study of divinity.

The constellation of books creates two stars, one on the outside and one on the inside, illustrating the University's commitment to tradition and innovation. Through critical study, the University brings ancient truths into dialogue with the issues of the contemporary world.

## Colleges of the University of Divinity

<p><b>Australian Lutheran College</b> 104 Jeffcott Street NORTH ADELAIDE SA 5006 Phone: +61 8 7120 8200 Freecall: 1800 625 193 Email: <a href="mailto:enquiries@alc.edu.au">enquiries@alc.edu.au</a> <a href="http://www.alc.edu.au">www.alc.edu.au</a></p>	<p><b>St Athanasius College</b> PO Box 1153 MITCHAM NORTH VIC 3132 Phone: +61 3 8872 8450 Email: <a href="mailto:info@sac.edu.au">info@sac.edu.au</a> <a href="http://www.sac.edu.au">www.sac.edu.au</a></p> <p><i>Donvale Campus</i> 100 Park Road DONVALE VIC 3111</p> <p><i>Eporo Tower Campus</i> 285 La Trobe Street MELBOURNE VIC 3000</p>
<p><b>Catholic Theological College</b> 278 Victoria Parade [PO Box 146] EAST MELBOURNE VIC 8002 Phone: +61 3 9412 3333 Email: <a href="mailto:ctc@ctc.edu.au">ctc@ctc.edu.au</a> <a href="http://www.ctc.edu.au">www.ctc.edu.au</a></p>	<p><b>Stirling Theological College</b> 44-60 Jackson's Road MULGRAVE VIC 3170 Phone: +61 3 9790 1000 Fax: +61 3 9795 1688 <a href="mailto:admin@stirling.edu.au">admin@stirling.edu.au</a> <a href="http://www.stirling.edu.au">www.stirling.edu.au</a></p>
<p><b>Eva Burrows College</b> <i>Melbourne Campus</i> 100 Maidstone Street RINGWOOD VIC 3134 Phone: +61 3 9847 5400 Email: <a href="mailto:enquiries@ebc.edu.au">enquiries@ebc.edu.au</a> <a href="http://www.evaburrowscollege.edu.au">www.evaburrowscollege.edu.au</a></p> <p><i>Sydney Campus</i> 32a Barnsbury Grove BEXLEY NORTH NSW 2207 Phone: +61 2 9502 0432</p>	<p><b>Trinity College Theological School</b> Old Warden's Lodge 100 Royal Parade PARKVILLE VIC 3052 Phone: +61 3 9348 7127 Email: <a href="mailto:tcts@trinity.edu.au">tcts@trinity.edu.au</a> <a href="http://www.trinity.unimelb.edu.au/theological-school">www.trinity.unimelb.edu.au/theological-school</a></p>
<p><b>Morling College (HDR only)</b> 120 Herring Road MACQUARIE PARK NSW 2113 Phone: +61 2 9878 0201 Email: <a href="mailto:enquiries@morling.edu.au">enquiries@morling.edu.au</a> <a href="http://www.morling.edu.au">www.morling.edu.au</a></p>	<p><b>Whitley College</b> 50 The Avenue [PO Box 134] PARKVILLE VIC 3052 Phone: +61 3 9340 8100 Email: <a href="mailto:whitley@whitley.edu.au">whitley@whitley.edu.au</a> <a href="http://www.whitley.edu.au">www.whitley.edu.au</a></p>
<p><b>Pilgrim Theological College</b> 29 College Crescent PARKVILLE VIC 3052 Phone: +61 3 9340 8800 Email: <a href="mailto:study@pilgrim.edu.au">study@pilgrim.edu.au</a> <a href="http://www.pilgrim.edu.au">www.pilgrim.edu.au</a></p>	<p><b>Yarra Theological Union</b> 98 Albion Road [PO Box 79] BOX HILL VIC 3128 Phone: +61 3 9890 3771 Email: <a href="mailto:admin@ytu.edu.au">admin@ytu.edu.au</a> <a href="http://www.ytu.edu.au">www.ytu.edu.au</a></p>

# A BRIEF HISTORY OF WHITLEY COLLEGE

Whitley College has been offering theological education in Victoria since 1891, originally as The Baptist College of Victoria, and since 1965 as Whitley College in Parkville. In 2018 the College embarked on a new era, following the closure and disposal of the Residential College in Royal Parade, remodelling the facilities in the Mervyn Himbury Theological Studies Centre in The Avenue to transition the College into the future.

Whitley College is an agency of the Baptist Union of Victoria, and is a key partner in the education and equipping of leaders. Originally focused solely on the training of pastors for ordained ministry in what would later become the Baptist Union of Victoria, Whitley College now educates people from all walks of life, recognising the contribution of theological discourse to a wide range of endeavours.

Formal courses of study are available from Diploma level through to postgraduate research at Doctoral level, enabling students to find a level and a pathway appropriate to their interests and pursuits. Alongside formal academic programs, Whitley offers educational formation opportunities tailored to respond to a variety of contexts.

Baptist Camping Victoria interns at Camp Wilkin engage in diploma studies at Whitley as part of their formation. TransFormation offers a leadership and education program for people from culturally and linguistically diverse contexts. Young adults and school leavers discover an intentional learning and formation program with NEXT. The NAIITS: An Indigenous Learning Community program offers graduate theological studies responding to theology through Indigenous eyes. Our partnership with The WellSpring Centre brings a range of study options at post-graduate level in the areas of Spirituality and Spiritual Direction.

Whitley's faculty and staff bring particular gifts and emphases to theological education. Professor Mark Brett is currently serving as the editor of the Journal of Biblical Literature. Intercultural studies, History, the Arts and theology are all served by a team that is passionate and experienced in their fields.



## COLLEGE HYMN

### Ad Iustitiam (To Righteousness)

God of truth and wisdom's source  
Enlighten us we pray.  
May we love you as we learn  
For as the prophets say:  
Through the mercy of God,  
Those who are wise  
Turning others to walk with our  
God,  
To righteousness and justice,  
Shall shine with the brightness of  
the sky,  
Bring light like the stars above for  
ever.

Looking back we praise your name  
For those who saw and heard.  
May we see more light and truth  
Break forth, become your Word.  
Help us stir up your church,  
Sound out the call,  
Turning others to walk with our  
God,  
To righteousness and justice,  
To follow the Spirit into joy  
Exploring the way ahead together.

As we share the things we learn  
With all who walk the Way,  
May the range of truth and love  
Become our food each day.  
May our message be bold,  
Spoken with love,  
Turning others to walk with our  
God  
To righteousness and justice,  
To take up the cross of Christ our  
Lord,  
To live in the love of God for ever.

*Written by Ross Langmead for the centenary year of Whitley College, 1991  
Based on the College motto from Dan 12:3*

# WHY CHOOSE WHITLEY COLLEGE?

---

We believe theological formation involves all of life, demanding both academic rigour and a commitment to discipleship.

We offer programs that integrate practice and theory across a range of theological disciplines.

There are many good reasons to study at Whitley...

- **Accredited diplomas and degrees awarded by the University of Divinity** are highly respected within Australia and overseas. Many graduates have gone on to further studies within Australia and around the world.
- **A complete range of theological studies:** biblical languages, biblical studies, church history, systematic theology, pastoral care, mission and evangelism, spirituality, worship, ethics, Christian education and supervised field education.
- **Highly qualified and respected faculty** who contribute to the theological conversation through publications and research, as well as quality teaching and practical ministry engagement.
- **Find a level appropriate to your own stage of life:** Diploma, Bachelor, Graduate Diploma, Master, Doctorate or take a single class for interest-only as an audit student.
- **Strong research culture**, with Whitley being a leading research College in the University of Divinity. Research graduates are applying their learning in diverse settings – inside the church and in the wider community – in Australia and overseas.
- **Flexible study options:** day, weekend or evening classes, online or via live streaming, part-time or full-time, whole semester units or intensive modules.
- **Diverse student body:** women and men, lay students and ordinands, students from all denominations, Australian and international students, young and mature students, and from diverse cultural backgrounds.
- **A Baptist College in an ecumenical context:** study selected units at other Colleges of the University of Divinity and include them in your degree.
- **Affordable:** Australian citizens and holders of a permanent humanitarian visa may defer the payment of fees through the Australian government FEE-HELP loan scheme. Eligible students can also receive Austudy (student living allowance).
- **International students are welcome.** Please note early application dates and specific entry requirements apply, including those related to English language, student visa and financial means.
- **Pathways tailored to suit particular groups:**
  - TransFormation for non-English-speaking background students
  - NEXT for 18–25 year-old emerging adults
  - BASECAMP internship at Camp Wilkin, Anglesea, combining outdoor education and ministry
  - NAIITS: An Indigenous Learning Community exploring theology from an Indigenous perspective
  - WellSpring, for those seeking to be formed as Spiritual Directors

# PROFILE OF A WHITLEY GRADUATE

To give some clarity to the purpose of a Whitley education, the following profile of a Whitley graduate articulates the formation we aim to nurture in graduates of the college:

Whitley College is a learning community that seeks to develop graduates with the following qualities, characteristics, and capabilities. Whitley graduands are:

## Shaped by Formational and Self-critical Learning

- Formed by the diverse resources of the Christian tradition, and thereby equipped for service and witness in the world
- Willing to engage in self-appraisal, and to welcome constructive feedback from supervisors and peers
- Responsible for the development of one's own vocation, in the context of God's mission, in the lifelong journey of learning

## Interculturally and Internationally Aware

- Welcoming of and interacting with the diverse cultural backgrounds, languages, and traditions that comprise the College community, and the wider Australian community in its regional contexts
- Committed to working for reconciliation with Indigenous Australians
- Mindful of under-resourced communities in the Asia-Pacific region with whom we engage in mutual learning and witness

## Seeking Integrity and Integration

- Pursuing comprehensive knowledge of one or more disciplines, undertaken throughout their program of study, accredited against national and international standards
- Demonstrating an ability to understand and to engage intelligently with a variety of alternative viewpoints, and to integrate learning across disciplines
- Valuing academic freedom, critical rigour, and creative research methods, while seeking application in the practices of faith

## Appreciative of the Baptist Ethos

- Embodying the freedoms and responsibilities characteristic of Baptist traditions
- Committed to personal and social transformation arising from fresh interpretations of Holy Scripture
- Active in critical solidarity with other religious traditions in the ways of God

## Socially and Contextually Responsible

- Caring for others, and for the world which is our common home
- Responsive to contemporary challenges facing the Christian community, and the wider public locally and globally
- Engaging constructively in purposeful debate and action

## RESEARCH AT WHITLEY COLLEGE

---

Whitley maintains a long-standing commitment to the nurturing of scholars, teachers and ministry practitioners to serve the needs of the church both in Australia and other parts of the world. Recent graduates have returned to significant ministries in places as far afield as India, Korea, Singapore, Myanmar, Thailand, Samoa, rural Australia and suburban Melbourne.

A commitment to academic integrity and rigorous research is valued as an important aspect of leadership and faith within the wider community. Students, practitioners and faculty are committed to understanding and engaging with what God is doing in the world.

The faculty at Whitley are all engaged in their own research and publication, as well as supporting and supervising research students in their projects. They are regularly involved in presenting papers at international and local conferences, and are highly respected in the field.

In addition to providing quality supervision, Whitley is committed to ensuring a context and community that encourages and values advanced research in theology. Whitley offers several scholarships for higher research students to ensure the advancement of relevant and current ongoing research output.

Through its library resources, study areas and IT resources, the College seeks to foster a community of learning where intellectual rigour and spirituality are seen as essential partners. A series of research seminars is offered each year, with emerging scholars presenting papers alongside experienced researchers. In addition, Research Methodologies is an important part of preparation for Research.

During 2021 and 2022 Whitley faculty members have been leading a funded research partnership with other University and international researchers and practitioners. This is exploring the training aspects for relatives and friends being invited to offer spiritual care to people living with dementia. Opportunities exist for student engagement in the project, including a PhD scholarship for the full-time pursuit of a doctoral degree within the University. Associate Professor Darrell Jackson is the Dean of Research at Whitley. He works closely with the University of Divinity's Graduate School of Research to ensure that research students are supported in their endeavours. In addition, he facilitates the development of a vibrant research culture.

## TEACHING FACULTY

---



### **Rev Professor René Erwich**

MTh, PhD, CPE-supervisor

#### **Principal**

#### **Professor of Practical Theology**

Dr René Erwich was appointed Principal of Whitley College in 2017 after working as a research professor in Practical Theology in the Netherlands for a number of years. His focus in teaching and research is always on the intersection of faith, religious practices and society. The driving motivation behind his work in preaching, teaching and writing is around creating connections and integration of the realities of today's world with the realities of the Gospel of the Kingdom. He is highly interested in new forms of church, theology and media, human sexuality and theology and supervised learning.

Dr Erwich is an ordained Baptist minister and a registered pastoral supervisor and has worked as a pastor in a variety of churches. With a Master of Theology and a PhD from Utrecht University (Practical Theology, ecclesiology), René has taught in a variety of educational institutions and been the supervisor of PhD and other degree level students since 1999. The institutions include the International Baptist Theological Seminary (Prague, Czech Republic); The Free University in Amsterdam, and Ede Christian University (research professor).

René is married to Christa Eijer and together they have four children.

Email: [rerwich@whitley.edu.au](mailto:rerwich@whitley.edu.au)



### **Dr David Janssen**

BTheol, GDBS, PhD

#### **Academic Dean**

#### **Lecturer in New Testament**

David is currently the Academic Dean at Whitley College. Previously he was the Higher Education Course Coordinator and Lecturer at Eva Burrows College, also within the University of Divinity. He has been involved in theological education and formation for more than 10 years in The Salvation Army and has also worked as their Assistant Dean of Studies. David was involved in major educational and managerial shifts at Eva Burrows College and has strong skills in both online developments and educational pedagogy.

David has regularly taught introductory units on biblical interpretation. In addition, he has taught units on Biblical Ethics, the Kingdom of God, Pauline Interpretation, specific books of the New Testament and more recently on visual and oral methods of biblical interpretation.

Prior to working in Higher Education, he served in two pastoral leadership roles in churches in Victoria. He is a former member of the Tri-Territorial Theological Forum which encourages Salvationists to apply critical thinking and theology to their practical ministry and former editor of their Journal "Thought Matters".

Email: [djanssen@whitley.edu.au](mailto:djanssen@whitley.edu.au)



**Professor Mark Brett**

BA, MDiv, PhD

**Professor of Hebrew Bible**

Professor Mark Brett teaches Hebrew Bible and ethics. He was raised in Papua New Guinea, which has yielded a lifelong interest in the cultural contexts of education and biblical studies.

His PhD on hermeneutical philosophy was published as *Biblical Criticism in Crisis?* (Cambridge University Press, 1991), and his subsequent research has focused on ethnicity and postcolonial studies. During 2005–2008, he also worked for an Aboriginal organization in developing new frameworks for the negotiation of native title claims within the state of Victoria. In 2019 Mark was appointed as General Editor of the *Journal of Biblical Literature*, the first non-North American to serve in this position.

Mark is a member of Brunswick Baptist Church.

Email: [mbrett@whitley.edu.au](mailto:mbrett@whitley.edu.au)



**Assoc Professor Keith Dyer**

TPTC, BA, BTheol, DTheol

**Associate Professor of New Testament**

Keith was a Primary Teacher in rural and suburban Victoria, a Youth Leader at Blackburn Baptist Church, and then taught for 5 years in the Solomon Islands for the South Sea Evangelical Church at Su'u Secondary School, before returning to Australia and theological studies at Whitley College.

He went on to Doctoral studies in New Testament with Rev Dr Athol Gill, and then taught for three years at the Baptist Theological Seminary, Rüsclikon, in Switzerland, before coming back to Whitley in 1994. He published his thesis as *The Prophecy on the Mount (Mark 13)*.

Through his speaking engagements and involvement in local churches, Keith is passionate about encouraging open, analytical and interactive group Bible study. He is married to Lynne, has four sons, and is a member of Box Hill Baptist Church.

Keith was the Chair of the Academic Board of the Melbourne College of Divinity (2006–09), and is now a member of the Research Committee of the University of Divinity.

Email: [kdyer@whitley.edu.au](mailto:kdyer@whitley.edu.au)



**Rev Dr Jason Goroncy**

BEd, BTheol, ADipMin, PhD

**Senior Lecturer in Systematic Theology**

Jason is an ordained minister with the Baptist Union of Victoria and the Presbyterian Church of Aotearoa New Zealand, and teaches in the area of systematic theology at Whitley College.

He previously served as a pastor in Baptist and Uniting churches, as a lecturer at the Koh Lo Traw Theological College (Thailand), as a lecturer and Dean of the Knox Centre for Ministry and Leadership in New Zealand, and as Chair of the Church and Society Working Group for the World Communion of Reformed Churches.

Jason is the author of *Hallowed be Thy Name: The Sanctification of All in the Soteriology of P.T. Forsyth* (T&T Clark, 2013), and the editor of *Descending on Humanity and Intervening in History: Notes from the Pulpit Ministry of P.T. Forsyth* (Pickwick Publications, 2013), and *Tikkun Olam – To Mend the World: A Confluence of Theology and the Arts* (Pickwick Publications, 2014). He is currently writing books on P.T. Forsyth, on a theology of death, as well as editing the *T&T Clark Companion to the Doctrine of Creation*.

Email: [jgoroncy@whitley.edu.au](mailto:jgoroncy@whitley.edu.au)



**Rev Assoc Professor Darrell Jackson**

Dip Pastoral Studs, HND., BA(Hons), PGCert., ThD

**Director of Research**

Darrell grew up in the Isle of Man and was ordained to Baptist ministry in 1989. Educated at London School of Theology, the University of Birmingham and the University of Gloucestershire, he has lectured at Bristol Baptist College; the International Baptist Theological Seminary, Prague; Redcliffe College, UK; Tabor College, Adelaide; Morling College, Sydney; and a number of US Universities and Seminaries.

Darrell's ministry experience includes pastoral ministry followed by eleven years of ministry within the Baptist Union GB, including eight as the National Mission Advisor. He was the Executive Researcher for the Conference of European Churches and the founding Director of the Nova Research Centre, Redcliffe College. He has been involved in full-time theological education for almost fifteen years.

He is Secretary of the Australian Association of Mission Studies, a Mission Commission Associate of the World Evangelical Alliance, an editor of VISTA, and is a Board member of European Christian Mission International.

His wife, Beth, is the Lead Pastor of St Ives Baptist Church, NSW.

Email: [djackson@whitley.edu.au](mailto:djackson@whitley.edu.au)



**Rev. Andy Mitchell**

BA, Dip. Gemm, MA

**NEXT Program Coordinator**

Andy coordinates the NEXT program. He is a New Zealander, born and raised in Ōtautahi Christchurch on the land of the Kāi Tahu. He also serves as the Associate Pastor at Beaumaris-Mordialloc Baptist Church on Boonwurrung country in the south-east of Melbourne. His role there supports generations leaders and teams, as well as having oversight of the church's outreach partnerships.

Andy's doctoral studies within the NAIITS/University of Divinity cohort are around developing Australian Baptist understandings of the Indigenous concept of right-relationship. He also sits on the faculty of NAIITS.

Email: [amitchell@whitley.edu.au](mailto:amitchell@whitley.edu.au)



**Dr Lynn Moresi**

BBibStud, GradDipSD, MMin, DMin

**Lecturer in Pastoral Studies**

Lynn has more than 30 years of experience in Pastoral Ministry, particularly in the areas of Preaching, Teaching and Pastoral leadership. She has also taught at various Theological Colleges since 2001, both as a faculty member and as an adjunct lecturer. Lynn travels regularly in Australia and overseas where she works with Pastors and Leaders in establishing Faith Formation 'stories' and equipping them to navigate seasons of suffering, doubt and spiritual darkness. Lynn completed her Doctoral Studies at Fuller Seminary with Father Richard Rohr as one of her supervisors. Lynn is a registered Spiritual Director, a Marriage Celebrant and an Enneagram Trainer. She is married with two adult children.

Email: [lmoresi@whitley.edu.au](mailto:lmoresi@whitley.edu.au)



**Rev Dr Marita Munro**

BA, DipEd, BD, MTh, MA, PhD

**Professor of Baptist Studies**

**Lecturer in Church History**

Marita originates from Queensland where she grew up at Annerley Baptist. After BA studies at the University of Queensland she moved to Whitley College in 1975 to study theology and was ordained with the Victorian Baptist Union (BUV) in 1978.

Marita has served in Melbourne's inner city, including the House of the Gentle Bunyip Christian Community and Clifton Hill Baptist. A qualified secondary school teacher she taught in two Melbourne high schools. After completing post graduate studies in Anabaptist studies and Human Rights at the International Baptist Seminary, Rüsclikon, Switzerland, she was appointed Lecturer in New Testament Greek and Church History with the Evangelical Theological Association and joined Whitley's faculty in 1995. Her PhD research with the University of Melbourne's History Department explored the history of Victorian Baptists from 1960 to 2000.

Marita serves on a number of BUV committees and is President of its Historical Society. A member of Collins Street Baptist, she enjoys walking, following the Hawthorn Football Club, reading, music and spending time with friends and family.

Email: [mmunro@whitley.edu.au](mailto:mmunro@whitley.edu.au)

## ADJUNCT FACULTY

---

- **Rev Dr Peter Bentley**, GDTh, MA, BTheol, DipEng, PhD
- **Rev Dr Val Billingham**, BA, DipEd, BTh, DipMin, LTh, PhD
- **Rev Dr Merryl Blair**, BTheol (Hons), DipMin, DTheol
- **Rev Luke Bowen**, BTh, MA (Pastoral Care)
- **Steve Bradbury**, MA(Hons), GradDipTeaching, MA(DevStuds)
- **Dr Cornelius A. Buller**, Dip Ag, BRS, BA, MA, PhD
- **Rev Dr Marc Chan**, PhD, GradDipMin, BDivHons, GradDipBus, BScHons
- **Joyce Choi**, BA, MTeach
- **Dr Jonathan Cornford**, BA(Hons), PhD
- **Rev Dr Darren Cronshaw**, BA, DipEd, MLitt, AdvDipMin, BTh(Hons), TheolM, DMin, DTheol
- **Rev Dr Allan Demond**, BA, MDiv, ThM, PhD
- **Rev Dr Ian Dicks**, DipMin, BA BibStuds, PhD
- **Lynne Dyer**, BA, DipEd, GradDipEdPsych, BTheol, MEd(TESOL)
- **Rev Mike Esbensen**, BTheol, TheolM, PhD(candidate)
- **Rev Stephen Field**, BTheol, MA(Theol) (research candidate)
- **Rev Carolyn Francis**, BA(Hons), MDiv
- **Dr Gene L. Green**, AB, MA, PhD
- **Rev Dr Simon Holt**, DipBibStuds, BTheol, ThM, PhD
- **Janine Hunter**, BTheol(Hons), BA, GradDipTeach
- **Rev Asher Kirby**, MTHS
- **Rev Dr Geoff Leslie**, DMin, BTheol, BAHons, DipEd, PhD
- **Dr Terry LeBlanc**, BSc, BA, MDiv, PhD, DD (h.c.)
- **Rev Dr Tim McCowan**, BArch, BTheol, DMIN, PhD
- **Joel McKerrow**, MA(VocPrac), BTh(MinSt), BA, CertIV T&A
- **Dr John McNeill**, BA(Hons) MDiv, MEd, MA, PhD
- **Rev Dr Anne Mallaby**, BA, GradDipEd, BD, MMin, DMinStuds
- **Rev Dr Richard Mallaby**, BSc(Agric), BD, MEnvSc, DMinStuds
- **Rev Andy Mitchell**, BA(IS), MA(CS)
- **Rev Dr Christopher Page**, BA, GradDipTheol, MRE, MEd, EdD
- **Rev Albert Peck**, BTheol(Hons), AdvDipMin, PhD (candidate)
- **Stephen Said**, BMissionSt, GDMiss, MPhil (candidate)
- **Dr Deborah Storie**, BVSc, MSc, GradDipTheol, PhD
- **Rev Jun Tan**, MDiv, MTheol (Crswk)
- **Dr Megan Turton**, BA Hons, LLB, PhD
- **Dr Michael Varney**, BSc(Hons), PhD, GradDipTheol
- **Rev Jude Waldron**, BMus (Hons), MDiv
- **Rev Dr David Wilson**, LTh, BTh, MA, DMin, DD
- **Rev Roslyn Wright**, BA, DipEd, GradDipOrgDev, MA(SpDir), MTS
- **Dr Siu Fung Wu**, BSc(Hons), MSc, BA, MPhil, PhD
- **Rev Meewon Yang**, MTheol, BTheol, DipMin, DipCommunityDev, CertSpirDir
- **Dr Danny Zacharias**, BA (Bib Studs), MDiv, MA(Theol), PhD

## DISTINGUISHED PROFESSORS

---

**Rev Dr Ken Manley**, BA, DPhil

Former Principal of Whitley College (1987–2000) and lecturer in Church History at Burleigh, Morling and Whitley Colleges. Author of *From Woolloomooloo to 'Eternity': A history of Australian Baptists*.

**Rev Dr Bruce Rumbold**, MSc, PhD, BD(Hons), PhD

Former Professor of Pastoral Studies at Whitley College (1986-2001), now Associate Professor, Palliative Care Unit, in the School of Public Health at Latrobe University. Author of *Helplessness and hope: Pastoral care in terminal illness*.

## VISITING FACULTY

---

**Rev Dr Keith Clements**, MA(Cantab), MA(Oxon), BD, PhD

Taught at Bristol Baptist College and Bristol University before serving with the Council of Churches for Britain and Ireland and as General Secretary of the Council of European Churches. Author of *What freedom? The persistent challenge of Dietrich Bonhoeffer*, *Learning to speak: The church's voice in public affairs* and others

**Rev Dr Richard Kidd**

Former principal of Northern Baptist College, Manchester, UK. His special interests all begin with the phrase "Theology and ..."; to which can be added "... art", "... science", "... disability" and "... Christian education". He is joint author of *God and the Art of Seeing : visual resources for a journey of faith* and other works.

**Rev Dr Thorwald Lorenzen**, BA, LTh, BD, ThM, Dr.theol

Professor of Theology at Charles Sturt University and former Professor of Systematic Theology and Ethics at International Baptist Theological Seminary, Rüschiikon. Author of *Resurrection and discipleship* and others.

## WHAT STUDIES CAN I UNDERTAKE AT WHITLEY COLLEGE?

---

Whatever your background, area of theological interest, or desired pathway we believe Whitley College has relevant study options for you. All units offered are accredited with the University of Divinity and can contribute towards the achievement of a formal qualification, such as a Diploma, Bachelor degree, or a Master's Degree. Doctoral level research studies are also possible. Your starting point towards a particular qualification depends on the previous study (and in certain circumstances work experience) you have undertaken. The following sections provide detailed course information, but in summary:

**If you have the VCE or equivalent**, and meet the English requirements, you may apply for admission to:

- Bachelor of Theology
- Bachelor of Ministry
- Advanced Diploma in Theology and Ministry
- Diploma in Theology (*mature age entry available if you don't have VCE*)

**If you have arrived in Australia with a first language other than English** and have the support of your local church, you can enrol in the [TransFormation](#) program. This is scheduled over ten Saturdays throughout the year and may form the beginning of your Diploma studies. Alternatively, if your English meets the required standards for degree level work, you can enrol in our English for Theological Studies unit to prepare you for your degree studies.

**If you already have an undergraduate (Bachelor) degree in any discipline** from a recognised higher education institution, you may apply for admission to any of the graduate coursework awards, including:

- Graduate Certificates (in Theology, Divinity, and certain specialisations)
- Graduate Diplomas (in Theology, Divinity and certain specialisations)
- Coursework Master Degrees (Theology, specialisations, or a Master of Divinity)

You are also eligible to enrol in any undergraduate degree or diploma, if that is what you prefer.

**If you have already obtained a theological degree from another provider**, it is possible to undertake further studies at an advanced level in the Master of Theology (Coursework) or – subject to meeting entry requirements – undertake research at Master (MPhil, ~~MTheol~~) or Doctoral level (PhD ~~or DTheol~~).

**If you are not seeking formal recognition for studies**, you can participate in one or more units as an **audit student**, attending classes and receiving notes, but not undertaking the assessment for credit.

***You do not have to be sure about your ultimate academic destination in order to begin studies. The important thing is to start the journey. Course structures are flexible to suit the particular needs and interests of students.***

## WHICH COURSE IS RIGHT FOR ME?

---

The decision about which pathway of study is right for you is in part a matter of discernment: together, we will determine the best combination of units for you to be doing in light of your gifts and calling, as well as possible future areas of service or leadership.

Whitley College offers a wide range of degrees, diplomas and single subjects for students to study. Almost all of these pathways connect: you can begin in one area and articulate your studies towards another.

Options to consider are detailed below under the following headings:

- Specialised Pathway Programs
- Undergraduate Award Courses
- Postgraduate Coursework Awards
- Higher Degrees by Research
- Non-award Studies

## SPECIALISED PATHWAY: ORDINATION FOR PASTORAL LEADERSHIP

---



Ordination within the Baptist Union of Victoria (BUV) is a process of discernment of God's call and affirmation of that call. It begins within a local church and continues through the collective body of the Baptist Union.

As the Baptist College of Victoria, Whitley College provides opportunity to complete the studies necessary for ordination, but ordination involves much more than academic studies at Whitley.

The basic requirements for ordination centre on a process of formation, which includes academic, spiritual and practical formation. This process takes place over a number of years, depending on the individual's background, previous study, potential and gifting. In addition, ordination is not the end of this process. All pastoral leaders within the Baptist Union of Victoria are expected to be engaged in continuous learning and ongoing formation.

The Ordination Pathways Group of the BUV oversees the ordination pathway. Questions about ordination can be initially addressed through the BUV website: [www.buv.com.au/resources/ordination](http://www.buv.com.au/resources/ordination). If you would like to arrange a meeting with the Head of Ordination, Rev Debbie Campbell, please email [debbie.campbell@bu.com.au](mailto:debbie.campbell@bu.com.au) or telephone: 03 9880 6100.

If you wish to discuss the academic requirements for ordination, contact the Dean of Whitley College. These academic requirements vary according to the situation of each candidate, and their prior learning. The general pattern involves completing a degree in theology, either a BTheol or an MDiv, with major studies in Bible, Pastoral Ministry, and Christian Thought and History. There are specific units required of ordinands, and the overall requirement may amount to slightly more than the actual degree.

Applicants who have studied or are studying at other institutions will receive recognition for those studies. Applicants who are graduates in theology or ministry may also be given the opportunity to study at postgraduate level, to complete an ordination pathway.

All pathways to ordination require engagement with practical ministry placements and reflection upon that ministry practice. These placements are arranged in conversation between the BUV, the candidate and the College. Where a candidate is already in a ministry situation, further experience may be encouraged.

## SPECIALISED PATHWAYS: DIPLOMA

---

### **NEXT: Emerging and Young Adults**

NEXT is designed for post-secondary students who are in transition between whatever is now to whatever is... well... next. The program caters **for students aged 18 through to their mid-twenties** in which spirituality, academic study, cultural discernment and purposeful living are focused towards faith and ministry formation.

NEXT is a unique experience of spiritual formation and personal development tailor-made for emerging and young adults. The Core of NEXT comprises five units toward a Diploma in Theology, completed over one year, 2½ days per week. Students may choose to complete three additional elective units in the same or subsequent year/s to complete their Diploma.

Academic Admission Requirements/Course Structure/Duration are the same as the Diploma in Theology. Additional interview processes apply. For more details go to [www.next.asn.au](http://www.next.asn.au).

### **TransFormation: CALD Church Leaders**

The TransFormation program provides **training for Church Leaders from all denominations of non-English speaking backgrounds**. It combines study, spiritual growth, worship and community experience, which are essential for the formation of Christian leaders. TransFormation is designed to help people overcome the obstacles of time, money and language that have previously prevented them from attending existing courses of college study.

The TransFormation program is open to women and men from culturally and linguistically diverse (CALD) backgrounds who have their Church's support and encouragement. Lectures are in English with time for questions and sharing in your language group where possible.

The Diploma in Theology through TransFormation is offered part-time over 12 Saturdays a year. It generally takes most students four and a half years to complete, however, with extra work capable students can complete their diploma in three years.

Students must show they can successfully complete AL0103W English for Theology before enrolling in any other Diploma units offered through TransFormation.

### **Baptist Camping Victoria BaseCamp Internship**

The Baptist Camping Victoria (BCV) Internship program is a **12-month live-in program with a focus on equipping young people with leadership qualities, life skills and tertiary qualifications**. BCV want these young people to develop a clear picture about their future God-given calling, all while living, studying, and having a bunch of fun on the BCV camp sites.

The internship is a partnership between Baptist Camping Victoria, Box Hill Institute, and Whitley College. Over the course of the year the Interns will study to attain a Certificate IV in Outdoor Recreation, as well as five units towards a Diploma in Theology, delivered as three intensives and two regular tutorial classes. Students are encouraged to complete three additional units in the subsequent year/s to complete their Diploma in Theology.

There are many opportunities for the Interns to get involved in ministry through local churches, as well as through Alignment Ministry Camps, where BCV partners with various ministries in the work they are doing.

Academic Admission Requirements/Course Structure/Duration are the same as the Diploma in Theology. Additional BCV interview processes apply. For more details go to [www.baptistcamping.com.au/internships/](http://www.baptistcamping.com.au/internships/).

# SPECIALISED PATHWAYS: POSTGRADUATE

---

## WellSpring: Spirituality and Spiritual Direction

WellSpring is an ecumenical Christian spirituality centre, fostering a contemplative awareness of the presence of God and encouraging people to explore what this means for them in all of life.

Whitley College and WellSpring have combined to offer units in spirituality: WellSpring students will be Whitley students and Whitley students can undertake studies through the WellSpring Centre.

## Indigenous Theology: NAIITS

At the initiation of and in partnership with Australian Indigenous leaders, and in conjunction with NAIITS: An Indigenous Learning Community, Whitley is privileged to offer a unique opportunity to study the Bible, theology and ministry from an Indigenous perspective, taught by Indigenous scholars.

Traditionally, Indigenous People did not talk about spirituality or faith, nor did they build complex theologies. They simply lived what they believed. It was expected that one would live in such a way as to acknowledge and honour their Creator. Theology was practice!

In the 21st century, much has changed. We still focus our energies on helping people walk out life in a good way. Now however, it is a path centred in the person, work, life, teaching, death and resurrection of Jesus that is also rooted in Indigenous cultures and histories. Whether in the development of new theologies or in our forums for dialogue and teaching, it is this understanding that we speak of as our path toward wholeness.

The NAIITS units provide opportunity to:

- Learn about the Bible when reading it using the insights of an Indigenous Perspective
- Discover perspectives on history and church history from the experience and perspective of Indigenous peoples
- Engage in the process of doing theology led by Indigenous Scholars
- Reflect on the implications for ministry practice, not only amongst Indigenous communities but in all of our church and ministry contexts

# UNDERGRADUATE AWARD COURSES

---

Entry to undergraduate award courses requires a pass in the VCE (or equivalent), unless special permission is granted for 'probationary' entry at Diploma level for persons aged 21 or over. All students must provide evidence of meeting the English Language Requirements in the [Admissions Policy](#) of the University of Divinity.

The purpose of your study and the depth at which you wish to explore will influence which pathway is right for you. A Course Advisor will assist you in considering the available options and selecting a suitable starting point.

If your circumstances change following commencement, you may request leave of absence from your studies for up to two semesters or, if you have completed sufficient units, you may be able to exit with a lower-level award.

Whitley is a teaching college of the University of Divinity and is accredited to offer the undergraduate award courses outlined on the following pages. The course information provided in this handbook is a summary only; full details of awards, including admission requirements are available on the University of Divinity website: <http://divinity.edu.au/study/our-courses/>.

## UNDERGRADUATE DIPLOMAS

### Diploma in Theology

This entry-level award introduces students to the key theological disciplines of Biblical Studies and Christian Thought and History. This may be extended by further study in those disciplines or by electives in the area of practical ministry studies.

A Diploma in Theology prepares students for higher levels of study. Students who have completed a Diploma in Theology with the University of Divinity may be granted credit of up to 144 points towards a Bachelor of Theology or Bachelor of Ministry.

**Admission Requirements:** VCE (or equivalent) (Mature age probationary entry option also available)

**Course Structure:** 8 units of 18 points each (144 credit points) *including*

- 2 units (36 points) in Field B (Biblical Studies); *and*
- 2 units in Field C (Christian Thought and History)

**Duration:** 1 year (minimum) to 4 years (maximum)

**Course Regulations:** <http://divinity.edu.au/course/diploma-in-theology/>

### Advanced Diploma in Theology and Ministry

This award builds on the Diploma in Theology by enabling students to deepen their understanding of the key theological disciplines of Biblical Studies and Christian Thought and History and in Ministry. This is extended by further study in those disciplines and in the area of practical ministry studies.

An Advanced Diploma in Theology and Ministry further prepares students for higher levels of study. Students who have completed an Advanced Diploma in Theology and Ministry with the University of Divinity may continue their studies in a Bachelor of Theology or Bachelor of Ministry.

**Admission Requirements:** VCE; or Diploma from University of Divinity; (or recognised equivalents)

**Course Structure:** 16 units of 18 points each (288 credit points) *including:*

- 1 unit (18 points) in *each* of the disciplines of Old Testament, New Testament, Church History, and Systematic Theology (total of 72 points);
- 2 additional units (36 points) from Biblical Studies (Field B) and/or Christian Thought and History (Field C); *and*
- 2 units (36 points) in Theology: Mission and Ministry (Field D)

A student who has completed a Diploma in Theology with the University of Divinity may be granted credit of up to 144 points (8 units) towards this award.

**Duration:** 2 years (minimum) to 8 years (maximum)

**Course Regulations:** <https://divinity.edu.au/course/advanced-diploma-theology/>

# UNDERGRADUATE DEGREES

---

## Bachelor of Ministry

This award prepares students for the practice of ministry. It establishes foundations for ministry through the study of scriptures, theological traditions, historical and contemporary contexts. It requires concentrated study in ministry praxis. The Bachelor of Ministry provides a foundation for graduates to understand and articulate their identity and place in the world.

**Admission Requirements:** VCE; or Advanced Diploma from University of Divinity; (or recognised equivalents)

**Course Structure:** 24 units of 18 points each (432 points) *comprising*:

- 4 units (72 points) in Biblical Studies, *including* at least 1 unit (18 points) in *each* Testament
- 2 units (36 points) in Church History (CH)
- 4 units (72 points) in Systematic Theology (CT)
- 2 units (36 points) in Field D (Theology: Mission and Ministry)
- 4 units (72 points) in Pastoral Theology and Ministry Studies (DP) *including* at least 2 units (36 points) in Supervised Theological Field Education *or* Clinical Pastoral Education
- An undergraduate Capstone unit (at least 18 points)
- A further 7 units (126 points)

**Note:** Maximum of 12 units (216 points) allowed at level 1; *and* Minimum of 6 units (108 points) required at level 3 (including at least 2 units (36 points) from Field D).

A student who has completed a Diploma in Theology with the University of Divinity may be granted credit of up to 8 units (144 points) towards this award. Students who hold another degree may be eligible to receive some credit for previous study.

**Duration:** 3 years (minimum) to 9 years (maximum)

**Course Regulations:** <http://divinity.edu.au/course/bachelor-of-ministry/>

## Bachelor of Theology

This award critically examines life and faith through the study of scriptures, theological traditions and historical contexts. It aims to broaden self-understanding and facilitate cultural engagement. The Bachelor of Theology assists students to develop knowledge across broad areas of theology and depth in particular areas of interest. It develops research and communication skills, and prepares graduates for further theological study. Graduates have both a breadth in understanding and a strong focus in an area of their choosing

**Admission Requirements:** VCE; or Advanced Diploma from University of Divinity; (or recognised equivalents)

**Course Structure:** 24 units of 18 points each (432 points) *comprising*:

- 4 units (72 points) in Biblical Studies, *including* at least 1 unit (18 points) in *each* Testament
- 2 units (36 points) in Church History
- 4 units (72 points) in Systematic Theology
- 2 units (36 points) in Field D (Theology: Mission and Ministry)
- An undergraduate Capstone unit (at least 18 points)
- A further 11 units (198 points)

**Note:** Maximum of 12 units (216 points) allowed at level 1; *and* Minimum of 6 units (108 points) required at level 3 (including at least 2 units (36 points) from *either* Field B *or* Systematic Theology [CT]).

A student who has completed a Diploma in Theology with the University of Divinity may be granted credit of up to 8 units (144 points) towards this award. Students who hold another degree may be eligible to receive some credit for previous study.

**Duration:** 3 years (minimum) to 9 years (maximum)

**Course Regulations:** <https://divinity.edu.au/courses/bachelor-of-theology/>

## Bachelor of Theology/Bachelor of Ministry

Students may combine study for the Bachelor of Theology and Bachelor of Ministry degrees. In addition to completing the requirements for both degrees as outlined above, the combined degree:

- Must include a total of 576 points (32 units)
- Must not include more than 14 units (252 points) at level 1
- Must include at least 8 units (144 points) at level 3 *including*:
  - at least 2 units (36 points) in Field D; and
  - at least 2 units (36 points) in *either* Field B *or* Systematic Theology (CT)

## Combining Studies in Theology with another degree

It is possible for students to undertake a Bachelor of Theology part-time while taking another university degree. Whitley College faculty can assist you in planning your pathway here. In some instances, it is possible to transfer in some credit from previous study.

It is also possible for units at Whitley to be included as part of degree studies undertaken at another university, and for studies taken at another university to be included in your Bachelor degree. Speak to the Dean if you would like to explore this further.

## Undergraduate Units

All undergraduate units (Levels 0, 1, 2 and 3) offered in 2021 are listed in the table on pages 51 – 53, with Unit Outlines included in the back section of this Handbook. Details are also available in the [Units](#) section of our website.

For up-to-date scheduling details, please refer to the [2021 timetable](#) on our website.

## POSTGRADUATE COURSEWORK AWARDS

---

Entry to postgraduate award courses requires prior completion of a recognised undergraduate degree or, in some cases, equivalent professional experience. Postgraduate study in theology may be taken even if your previous studies have been completed in another discipline.

All students must provide evidence of meeting the English Language Requirements in the [Admissions Policy](#) of the University of Divinity.

The purpose of your study and the depth at which you wish to explore will influence which pathway is right for you. A Course Advisor will assist you in considering the available options and selecting a suitable starting point.

If your circumstances change following commencement, you may request leave of absence from your studies for up to two semesters or, if you have completed sufficient units, you may be able to exit with a lower-level award.

Whitley is a teaching college of the University of Divinity and is accredited to offer the postgraduate award courses outlined on the following pages. The course information provided in this handbook is a summary only; full details awards, including admission requirements, are available on the University of Divinity website: <http://divinity.edu.au/study/our-courses/>.

Graduate Certificate and Graduate Diploma courses may be undertaken as award courses in their own right. They can also provide exit points for students who commence, but find they are unable to complete a Master's degree.

# GRADUATE CERTIFICATES

---

## Graduate Certificate in Divinity

This award allows students to explore areas of interest in divinity and its associated disciplines. It serves as an introduction to the broad field of study of theology or philosophy and disciplines that are associated with them.

**Admission Criteria:** Undergraduate degree (Professional experience entry option also available)

**Course Structure:** 3 units of 24 points (72 points) at level 8 or 9 in any Field

**Duration:** 1 semester (minimum) to 2 years (maximum)

**Course Regulations:** <http://divinity.edu.au/course/graduate-certificate-in-divinity/>

## Graduate Certificate in Research Methodology

This award equips students to apply sophisticated research skills to complex issues such as the development of a research proposal, gathering of and conceptual processing of research material, and the presentation of a research artefact, such as a dissertation.

**Admission Criteria:** Undergraduate degree (Professional experience entry option also available)

**Course Structure:** 3 units of 24 points each (72 points), comprising:

- One research methodology unit (24 points)
- 16,000-word [Minor Thesis](#) (48 points)

**Duration:** 1 semester (minimum) to 2 years (maximum)

**Course Regulations:** <http://divinity.edu.au/course/graduate-certificate-research-methodology/>

Graduates of this award who meet the other requirements for higher degrees by research may be eligible for admission to the Master of Philosophy, Doctor of Theology, or Doctor of Philosophy.

## Graduate Certificate in Spirituality

This award allows students to understand personal spiritual experience through introductory study of themes and approaches in Christian spirituality. It serves as a foundation for further study in spirituality or spiritual direction. Graduates are able to articulate insights for Christian practice and identity.

**Admission Criteria:** Undergraduate degree (Professional experience entry option also available)

**Course Structure:** 3 units of 24 points each (72 points), comprising:

- DS9201W Art of Contemplative Practice (24 points); and
- 2 units (48 points) in Spirituality or Spiritual Direction

**Duration:** 1 semester (minimum) to 2 years (maximum)

**Course Regulations:** <http://divinity.edu.au/course/graduate-certificate-spirituality/>

## Graduate Certificate in Theology

This award qualifies students in theological study by developing or deepening their knowledge and skills in theological disciplines. It serves as a foundation for further study and a means of critically engaging Christian thought and traditions. Graduates are able to articulate insights for Christian life and social engagement.

**Admission Criteria:** Undergraduate degree (Professional experience entry option also available)

**Course Structure:** 3 Foundational (level 8) units of 24 points each (72 points), taken across three disciplines (e.g. New Testament; Old Testament; Systematic Theology) in at least two Fields (e.g. Biblical Studies; Christian Thought and History)

**Duration:** 1 semester (minimum) to 2 years (maximum)

**Course Regulations:** <http://divinity.edu.au/course/graduate-certificate-in-theology/>

# GRADUATE DIPLOMAS

---

## Graduate Diploma in Divinity

This award allows students to explore multiple areas of interest in divinity and its associated disciplines or to engage with one or two areas in depth. It serves as a foundation for study of theology or philosophy and disciplines that are associated with them.

- Admission Criteria:** Undergraduate degree, or an approved equivalent
- Course Structure:** 6 units of 24 points each (144 points) at level 8 or 9 in any Field.
- Duration:** 1 year (minimum) to 3 years (maximum)
- Course Regulations:** <http://divinity.edu.au/course/graduate-diploma-divinity/>

## Graduate Diploma in Pastoral Care

This award provides students with the opportunity and skills for reflective and critical engagement in the conversation between the texts of human experience, contemporary culture, ministry or service or wider societal context, and Christian scriptures and tradition. The purpose of this engagement is to encourage the development of relevant, flexible strategies for effective pastoral mission and practice in partnership with all those who seek to serve the world through individual or systemic practice.

- Admission Criteria:** Undergraduate degree, or an approved equivalent, or a Graduate Certificate from the University of Divinity
- Course Structure:** 6 units of 24 points each (144 points) comprising:
- 2 units (48 points) in Pastoral Theology and Ministry Studies;
  - a further 4 units (96 points).
- Duration:** 1 year (minimum) to 3 years (maximum)
- Course Regulations:** <http://divinity.edu.au/course/graduate-diploma-pastoral-care/>

## Graduate Diploma in Spiritual Direction

This award provides formation for the ministry of spiritual direction. Students explore the dynamics of Christian spirituality through reflection on their personal experience and integration of this with insights from the literature. Graduates are equipped for the ministry of spiritual direction in the particular tradition.

The program is delivered in partnership with the [WellSpring Centre](#), Ashburton.

- Admission Criteria:** Undergraduate degree, or an approved equivalent
- Course Structure:** 6 units of 24 points each (144 points) comprising:
- DS9201W Art of Contemplative Practice (24 points);
  - DD8202W Art of Spiritual Direction 1 (double unit – 48 points);
  - DD8203W Art of Spiritual Direction 2 (double unit – 48 points); and
  - a further 1 unit (24 points).
- Duration:** 1 year (minimum) to 3 years (maximum)
- Course Regulations:** <http://divinity.edu.au/course/graduate-diploma-spiritual-direction/>

## Graduate Diploma in Spirituality

This award allows students to explore their own spiritual experience in light of theological scholarship in spirituality. It provides a substantial foundation for further study. Graduates are able to articulate insights for Christian practice and identity.

The program is delivered in partnership with the [WellSpring Centre](#), Ashburton.

- Admission Criteria:** Undergraduate degree, or an approved equivalent
- Course Structure:** 6 units of 24 points each (144 points) comprising:
- 4 units (96 points) in Spirituality or Spiritual Direction; and
  - a further 2 units (48 points)
- Duration:** 1 year (minimum) to 3 years (maximum)
- Course Regulations:** <http://divinity.edu.au/course/graduate-diploma-spirituality/>

## Graduate Diploma in Theology

This award allows students to explore areas of interest in theology. It provides a substantial foundation for further study and a means of engaging Christian thought and traditions. Graduates are able to articulate insights for Christian practice and identity.

- Admission Criteria:** Undergraduate degree, or a Graduate Certificate from the University of Divinity
- Course Structure:** 6 units of 24 points each (144 points) comprised of:
- 3 units (72 points) Foundational (level 8) units, taken across three disciplines (e.g. New Testament; Old Testament; Systematic Theology) in at least two Fields (e.g. Biblical Studies; Christian Thought and History); and
  - a further 3 units (72 points) at postgraduate level
- Duration:** 1 year (minimum) to 3 years (maximum)
- Course Regulations:** <http://divinity.edu.au/course/graduate-diploma-in-theology/>

**Note:** A candidate who has completed the Bachelor of Theology or the Bachelor of Ministry of the University of Divinity may be granted exemption from 72 points of Postgraduate Foundational units in three disciplines from at least two fields.

The Graduate Diploma in Theology may be completed by including only Foundational units. For some students, this may fulfil their purpose of taking a short but challenging program of theological studies.

# MASTER DEGREES

---

## Master of Divinity

The Master of Divinity is a primary theological degree for students with a degree in another area. The Master of Divinity enables students to apply an advanced body of knowledge in divinity and its associated disciplines in ministry contexts. Students broaden their knowledge and skills to prepare them for professional practice and further learning.

**Admission Criteria:** Undergraduate degree

**Course Structure:** 18 units of 24 points each (432 points) including:

- at least 2 units (48 pts) in one biblical or associated language;
- at least 5 and not more than 6 units (120 – 144 pts) in Foundational (level 8) units, including:
  - 
  - 2 units (48 pts) in Field B;
  - 2 units (48 pts) in Field C;
  - 1 unit (24 pts) in Field D; and
- at least 8 and not more than 10 units (192 – 240 pts) in Elective (level 9) units, including:
  - one unit (24 pts) in Field B;
  - one unit (24 pts) in Field C;
  - one unit (24 pts) in Field D; and
- either one Capstone unit (at least 24 pts) or RQ9748M Minor Thesis (48 pts)

**Duration:** 3 years (minimum) to 9 years (maximum)

**Course Regulations:** <http://divinity.edu.au/course/master-of-divinity/>

## Master of Pastoral Care

This award enables students to apply an advanced body of knowledge and skill in pastoral care in relation to broader theological studies. Students broaden their knowledge and skills and deepen their engagement with select areas of study to prepare themselves for professional practice and further learning.

**Admission Criteria:** Undergraduate degree, or an approved equivalent

**Course Structure:** 12 units of 24 points each (288 points) comprising:

- 4 Foundational (level 8) units (96 pts) comprised of:
  - 2 units (48 pts) in Biblical Studies;
  - 1 unit (24 pts) in Systematic Theology;
  - 1 unit (24 pts) in Pastoral Theology and Ministry Studies;
- 4 Elective (level 9) units (96 pts) in Pastoral Theology and Ministry Studies;
- 2 units (48 pts) in Pastoral Theology and Ministry Studies;
- either one Capstone unit (at least 24 pts) in, or in synthesis with, Pastoral Theology and Ministry Studies, or RQ9748M Minor Thesis (48 pts); and
- further units at postgraduate level.

**Duration:** 2 years (minimum) to 6 years (maximum)

**Course Regulations:** <http://divinity.edu.au/course/master-pastoral-care/>

## Master of Spiritual Direction

This award enables students to acquire advanced knowledge of the theological and scriptural foundations of approaches to spiritual direction in the Christian tradition, and to apply this knowledge in professional practice.

**Admission Criteria:** Undergraduate degree, or an approved equivalent

**Course Structure:** 12 units of 24 points each (288 points) comprising:

- 4 Foundational (level 8) units (96 pts) in Spiritual Direction;
- 1 Foundational (level 8) unit (24 pts) in Biblical Studies;
- 1 Foundational (level 8) unit (24 pts) in Systematic Theology, or Church History;
- 4 Elective (level 9) or Praxis units (96 pts) in Spiritual Direction, Spirituality, and Pastoral Theology and Ministry Studies;
- either one Capstone unit (at least 24 pts) in Spiritual Direction, or RQ9748M Minor Thesis (48 pts); and
- further units at postgraduate level in the disciplines of Spiritual Direction and Spirituality.

**Duration:** 2 years (minimum) to 6 years (maximum)

**Course Regulations:** <http://divinity.edu.au/course/master-spiritual-direction/>

## Master of Spirituality

This award enables students to acquire advanced understanding of the theological and spiritual foundations of spirituality, spiritual practice and spiritual growth, and to apply this knowledge of spiritual principles to individual and community life in the Christian tradition.

**Admission Criteria:** Undergraduate degree, or an approved equivalent

**Course Structure:** 12 units of 24 points each (288 points) comprising:

- 4 Foundational (level 8) units (96 pts) in three disciplines from at least two fields, including 2 units (48 pts) in Spirituality or Spiritual Direction;
- 4 Elective (level 9) units (96 pts) in Spirituality or Spiritual Direction;
- 1 Elective unit (24 pts) in any discipline;
- either one Capstone unit (at least 24 pts) in the discipline of Spirituality or in synthesis with it, or RQ9748M Minor Thesis (48 pts); and
- further postgraduate level units;

provided that at least 8 units (192 pts) are taken in the discipline of Spirituality or Spiritual Direction.

**Duration:** 2 years (minimum) to 6 years (maximum)

**Course Regulations:** <http://divinity.edu.au/course/master-spirituality/>

## Master of Theological Studies

This award enables students to apply an advanced body of knowledge in theology and its associated disciplines. Students broaden their knowledge and skills and deepen their engagement with select areas of study to prepare them for professional practice and further learning.

- Admission Criteria:** Undergraduate degree
- Course Structure:** 12 units of 24 points each (288 points) comprising:
- 3 units (72 points) Foundational (level 8) units, taken across three disciplines (e.g. New Testament; Old Testament; Systematic Theology) in at least two Fields (e.g. Biblical Studies; Christian Thought and History);
  - 5 Elective (level 9) units (120 pts);
  - either one Capstone unit (at least 24 pts) or RQ9748M Minor Thesis (48 pts); and
  - further postgraduate level units.
- Duration:** 2 years (minimum) to 6 years (maximum)
- Course Regulations:** <http://divinity.edu.au/course/mts/>
- Note:** A candidate who has completed the Bachelor of Theology or the Bachelor of Ministry of the University of Divinity may be granted exemption from 72 points of Postgraduate Foundational units in three disciplines from at least two fields.

## Master of Theology (Coursework)

This award enables students with an undergraduate degree in theology or ministry to apply an advanced body of knowledge in theology and its associated disciplines. Students deepen their engagement with select areas of study to prepare them for professional practice and further learning.

- Admission Criteria:** Bachelor of Theology, or Bachelor of Ministry, or Master of Divinity, or an equivalent theological qualification from a recognised institution. (*A Graduate Certificate or Graduate Diploma does not satisfy the admission requirements for this award*)
- Course Structure:** 10 units of 24 points each (240 points) comprising:
- up to 2 Foundational (level 8) units (max. 48 pts) in any discipline;
  - either one Capstone unit (at least 24 pts) or RQ9748M Minor Thesis (48 pts); and
  - further Postgraduate Elective (level 9) units.
- Duration:** 3 semesters (minimum) to 5 years (maximum)
- Course Regulations:** <http://divinity.edu.au/course/master-of-theology-coursework/>

## Postgraduate Coursework Units

All postgraduate units (Levels 8 and 9) offered in 2021 are listed in the table on pages 51 – 53, with Unit Outlines included in the back section of this Handbook. Details are also available in the [Units](#) section of our website.

For up-to-date scheduling details, please refer to the [2021 timetable](#) on our website.

## HIGHER DEGREES BY RESEARCH

---

Entry to a research degree requires evidence of capacity for research, usually measured by a qualifying research essay or minor thesis of 12,000 words graded at Distinction standard or above. This can be undertaken as a stand-alone unit, or included as part of a coursework degree. Alternatively, a Graduate Certificate in Research Methodologies is available as a good preparation for entry into a research degree.

### Master of Philosophy

This higher degree by research in divinity or one or more of its associated disciplines is designed for individuals who bring a foundation within this disciplinary range. The purpose of the Master of Philosophy is to qualify individuals to apply an advanced body of knowledge in divinity or one or more of its associated disciplines in a range of contexts and to provide a pathway for possible further learning.

It requires preparation of a thesis of up to 40,000 words.

**Course regulations:** <https://www.divinity.edu.au/study/our-courses/master-of-philosophy/>

### Doctor of Philosophy

The Doctor of Philosophy is a higher degree by research in divinity or one or more of its associated disciplines. The purpose of the Doctor of Philosophy is to qualify individuals who apply a substantial body of knowledge to research, investigate and develop new knowledge, in one or more areas of investigation, scholarship or professional practice.

It requires preparation of a thesis of up to 100,000 words.

**Course regulations:** <https://www.divinity.edu.au/study/our-courses/doctor-of-philosophy/>

# NON-AWARD STUDIES

---

## Audit

One of the possibilities for people who are curious about all sorts of theological questions is to access our learning environment as an audit participant. That means you can attend classes, download study materials and participate in classroom activities without the need to fulfil the assessment requirements to earn credit towards an academic award. For a small fee you can access a broad range of professional development and further learning opportunities.

As an audit participant, your details will be included in the University of Divinity database so that you will be able to access online resources for your study unit/s through ARK. Please note, however, that you will not have any results recorded and it is *not* possible to obtain any academic credit for units completed as an audit participant.

Audit fees may vary according to the unit being undertaken and must be paid up-front; FEE-HELP is not available.

## Single Subject Enrolment

It is possible to enrol for academic credit in a single unit of study. This can be an appealing option if you do not (yet) want to commit to a full award course but would like to experience the rigour of fully engaging with a unit of study, including completing all assessment. The results for single unit academic studies remain on your student record and may be credited towards a future award course – subject to limits of time and appropriate academic level.

Tuition fees for single subject enrolment must be paid up-front; FEE-HELP is not available.

# DO I HAVE THE TIME?

Time availability and time management are important factors in tertiary study.

Theological study requires more than class time: it also involves space in your life for personal reflection and the integration of what you gain in the classroom and the library.

Classes at Whitley College are specifically organised for a commuter student body, most of whom are part-time. Thus, most classes are arranged in three-hour blocks which require attendance at the college for the lectures and tutorials in one three-hour session per week. Whitley is also committed to finding more flexible ways of engaging with theological study, through online learning, live streaming, and structuring units around shorter or more condensed time frames (intensives).

In addition to class hours, it is generally expected that, for every hour of class, students will devote another three to four hours outside class to that unit of study. So if you take two units, you will have six hours of classes and we recommend a further 18 – 24 hours of reading, study, work on assignments, etc. If you study full-time, you will need to devote the equivalent of a full-time working week to your studies over the 16 weeks of semester.

A full-time load for **undergraduate** courses is **four** units (18 points each) per semester

- For **each** unit, allow 150 hours: 36 hours of class time plus 115 hours of study.

A full-time load for **postgraduate** courses is **three** units (24 points each) per semester.

- For **each** unit, allow 200 hours: 36 hours of class time plus 164 hours of study.

## How long is a semester?

Each semester is effectively 16 weeks: 12 weeks of classes + 2 weeks non-teaching period (mid-semester) plus 2 weeks completing final assessment. For specific dates, check the [Key Dates](#) page on page 49 of this handbook.

## Class Times

Standard semester and class times are as follows:

<b>Semester 1:</b>	22 February to 28 May 2021 (followed by Study/Exam period to 11 June 2021)
<b>Semester 2:</b>	26 July to 29 October 2021 (followed by Study/Exam period to 12 November 2021)
<b>Morning classes:</b>	9:30 am to 12:30 pm
<b>Afternoon classes:</b>	2:00 pm to 5:00 pm
<b>Evening classes:</b>	6:00 pm to 9:00 pm

Unit start dates and class times vary between units. To ensure you know when your classes commence, please **check the current Timetable** in the Study section of our website.

## Timetable

The Whitley College timetable is available on our website (in the Study section) and on the noticeboards at the College. Please check to ensure you are accessing the most recent version of the timetable.

The timetable comprises six sections:

- Semester 1: Intensive Units (intensive units commencing before or during Semester 1)
- Semester 1: Weekly Classroom Units
- Semester 2: Intensive Units (intensive units commencing before, during, or after Semester 2)
- Semester 2: Weekly Classroom Units
- Online Units (Semester 1 and 2)
- Specialist Programs (NEXT; TransFormation; Baptist Camping Victoria's BASECAMP Internship)

## Cancellation of Units

Whitley College reserves the right to amend or cancel scheduled units. A unit may be cancelled, for example, due to insufficient enrolments or other unexpected circumstances. Enrolled students will be advised at the earliest opportunity of any cancellations or changes, and their enrolment amended as required to ensure they do not incur a financial penalty.

## WHAT DOES IT COST?

Tuition fees are set each year by the [University of Divinity](#) and are uniform across all the teaching colleges. Fees are charged on the basis of a 'unit fee', which covers the teaching for one unit of study. This fee is all-inclusive: it covers tuition, library usage, and student facilities.

Tuition fees are payable upfront directly to University of Divinity **before the start of the unit**, or through FEE-HELP.

Australian citizens and holders of a permanent humanitarian visa may **defer the payment of fees through the Australian Government FEE-HELP loan scheme**. Tuition fees are paid by the government, and debited to a loan account. Students are not required to begin repaying the accumulated loan debt until their taxable income rises above the compulsory repayment threshold. Please see [www.studyassist.gov.au](http://www.studyassist.gov.au) for more information.

### 2021 Tuition Fees

- \$1,704 Undergraduate Unit (per standard 18 point unit)
- \$2,640 Postgraduate Unit (per standard 24 point unit)
- \$6,144 Master's Research (per full-time semester)
- \$9,192 Doctoral Research (per full-time semester)

Further detailed information and a full schedule of fees is available from the University of Divinity [website](#).

### Scholarships and Financial Assistance

The University has limited bursary funds available to students suffering from financial hardship. Please discuss your circumstances with the Dean as early as possible, as application deadlines apply. For further information, consult the [Bursary Policy](#) and [Bursary Application form](#).

The University of Divinity offers government-funded research scholarships on a competitive basis to eligible Higher Degree by Research (HDR) students. See the University of Divinity [website](#) for details.

International students who are granted a student visa have permission to work while studying in Australia. Limits apply to the allowable hours of both paid and voluntary work, as study must be the first priority. Please refer to the Australian Government information on the [website of the Department of Home Affairs](#).

### Centrelink and Student Financial Support

It is the responsibility of the individual student to confirm their own eligibility for Austudy, Youth Allowance, Abstudy or any other Government support or benefits, and to apply directly to the relevant authority. If required, the Whitley College Registrar can provide a document confirming your enrolment.

Students may be eligible for AUSTUDY or Youth Allowance if they are studying **full-time** in:

- an undergraduate course (Diploma; Advanced Diploma; Bachelor); or
- a Graduate Certificate or Graduate Diploma course; or
- one of the following courses at Master's level:
  - Master of Divinity
  - Master of Theological Studies
  - Master of Theology (Coursework)

Please note that in most cases eligibility includes the requirement to be undertaking at least 75% of a full-time study load. Full details are available from [www.studyassist.gov.au](http://www.studyassist.gov.au).

**Students must advise the relevant authorities of any changes to their course of study or study load** or other circumstances that may impact their benefit entitlements. Please be aware that the University is required to report information about study loads to Centrelink each semester.

### Audit Fees

The 2021 audit fee is **\$500 per standard unit**, payable up-front (only) directly to Whitley College. This allows you to participate in classes and access learning resources, but not undertake assessment for credit. Audit students are expected to prepare for and participate in class in the same way as students completing the unit for credit.

# ADMISSION AND ENROLMENT PROCESSES

---

## New Students: Enrolment Process

We believe in making a personal connection with each student to guide them towards their ideal course of study. That's why a conversational interview is a key step in the application and enrolment process. You're welcome to start your application process with a conversation, or you may prefer to prepare by having a look at what is on offer to get a sense of what you think might be an attractive starting point for your studies.

### 1. Identify your interests

What are your areas of interest? Are you aiming to complete a particular academic qualification? Do you intend to study full-time or part-time, in the classroom or online, during the day, in the evenings or at weekends? Use this handbook, our website and our 2021 Study Guide to identify a possible starting point for your studies.

### 2. Talk to us

An interview with a course advisor is a requirement of enrolment. We would love to meet you in person but, if that's not practical, the conversation can take place via telephone. Contact the office on [\(03\) 9340 8100](tel:0393408100) or email [whitley@whitley.edu.au](mailto:whitley@whitley.edu.au) to set up an appointment. The Dean or relevant program coordinator will chat with you about your study options so you can determine together a suitable starting point and pathway tailored to your interests.

### 3. Submit an application with supporting documentation

Please complete your application as early as possible to allow time for the necessary enrolment steps and to help us ensure we have the required numbers to run all classes.

All applications for admission require submission of an Application for Admission, supported by certified documentary evidence of citizenship in your current name, previous academic qualifications and English language proficiency.

Please refer to our website for detailed application procedures and links to application forms.

Submit applications via email to [registrar@whitley.edu.au](mailto:registrar@whitley.edu.au), or hard copy to the Whitley College office in person or by mail to PO Box 134, Parkville VIC 3052.

#### **Overseas Students**

You are considered to be an overseas student if you are *not* an Australian citizen, a New Zealand citizen, or do not hold an Australian permanent humanitarian visa, or other Australian permanent visa.

Earlier application closing dates apply to international students wanting to study in Australia on an overseas student visa. Please refer to our website for further details.

### 4. Enrolment Confirmation

Once your application has been reviewed and approved by the Dean, then entered into the University records, you will receive a formal Admission letter by email from the University of Divinity, as well as a welcome email from Whitley College.

Please look out for these emails, which include important details and orientation information! Occasionally these emails can end up in a 'junk' or 'spam' folder, so please check your email settings.

### 5. Student ID Card

All students enrolled at Whitley College who have paid their fees are entitled to a University of Divinity student ID card. This card serves the dual purpose of being your student ID and library access card across the Colleges of the University of Divinity.

To obtain your student ID card please arrange a time with the office staff to have your photo taken and card issued. If you are an off-campus student, email us a passport-style photo of yourself (head and shoulders, taken against a white background) in digital format at high resolution (300dpi).

## Applying for Credit

You can apply for credit into some degree programs. Credit may be available for degrees already completed or for units undertaken at another Higher Education Provider. Limits apply on the time elapsed since studies were completed, and the total amount of credit that can be granted towards an award. For further details refer to the [Credit Policy](#) of the University of Divinity.

You must seek advice from the Course Advisor regarding eligibility to receive credit. It is strongly recommended that applications for credit be made at the time of enrolment. The Course Advisor will assist you in completing the relevant application form.

## Returning Students: Re-enrolment Process

Continuing students must re-enrol into their course each calendar year, and select the units they want to study.

Please complete your re-enrolment as early as possible to help us ensure we have the required numbers to run all classes.

For detailed re-enrolment procedures and links to forms, please refer to our website.

## Changes to Enrolment

To request changes to your enrolment during the year – whether amending personal details, changing your choice of units, or changing course – please complete the appropriate form and submit to the Whitley College Registrar. Forms are available on the [University of Divinity](#) website and include:

### [Unit of Study Amendment](#)

- Withdraw from unit(s) or add unit(s) to your current enrolment (*see note below re census dates*)  
Note: Any changes to units or course of study must be approved by a Course Advisor.

### [Personal Details Amendment](#)

- Update contact details – email, phone, postal address
- Change of name

### [Enrolment Variation](#)

- Request a Leave of Absence from your course

## **Census Dates and Withdrawals**

Please check the relevant unit census date if you are considering withdrawing from a unit of study. **Withdrawal requests must be submitted before the unit census date**, otherwise you will incur the full unit tuition fees.

Census dates for **standard** semester units are:

- Semester 1 units: 16 March 2021
- Semester 2 units: 17 August 2021

Census dates for non-standard units (intensives, full-year units, etc) **please check** your student record in [Paradigm](#) or contact the Registrar to obtain census date details.

To allow processing time for unit enrolment changes, **please submit your Unit of Study Amendment Form at least 4 days prior to the unit census date.**

If you need to withdraw after census date because of special circumstances that were not known at census date, please speak to the Dean or Registrar and refer to the University Fees Policy about any options for remission of fees.

## **Leave of Absence**

With the approval of the Dean, students can take Leave of Absence from their course of up to two semesters – either two consecutive semesters, or two separate breaks of one semester each. Approved periods of Leave of Absence are added to the time allowed to complete your award course requirements.

## Paradigm - Checking your Enrolment Details

Your student enrolment details and academic record are recorded in the University database (Paradigm). You can view your record in Paradigm using the same login username and password as for ARK.

Log in to Paradigm from the [Paradigm](#) button on the home page of either the Whitley College website or the University of Divinity website.

In Paradigm you can:

- Review your enrolment details
- See your official unit results
- Change your ARK/Paradigm password (under My Login)
- Check the census date of each unit (under Units)

## Intention to Complete your Degree

Students expecting to complete their degree in the current year should notify the Registrar. The University of Divinity will contact you by email regarding the process which leads to your graduation.

# ACADEMIC SUPPORT AND RESOURCES

---

## ARK Online Learning Management System

As a student of the University of Divinity, you will have access to ARK – a dynamic and interactive online learning facility. ARK is intended to offer students ease of access to learning resources, as a starting point for further exploration, including via the University of Divinity Library Hub, the gateway to a wealth of online resources.

All Whitley College units have a page in ARK. **It is critical that you become familiar with ARK and access it regularly** as, throughout the semester, your teacher will upload resources and extended readings, facilitate forum conversations, send messages and expect you to submit assessments through ARK. Note that teachers can monitor ARK access by students.

The ARK site for each unit of study provides readings and links connected with specific topics or weekly programs. It is expected that students will have read them before class, in order to engage in the discussion and to more fully respond to the lecture presentations. These readings and links are designed to prompt your thinking and extend your engagement.

For online units, ARK is the key point of engagement and access to learning resources, including lecture materials, voice and/or video recordings.

### ARK Units

All **units in which you are enrolled will appear on your ARK Dashboard one week before the unit starts**. Most units will appear on your Dashboard twice:

- Meta Unit – this is where you will find learning resources available to students of all levels
- Enrolled unit (starts with the unit code, e.g. BN1001W) – this is where you submit assessments and access any items applicable only to the level in which you are enrolled

Your ARK Dashboard also includes the following useful items:

- **Whitley College News and Resources** – Study Skills resources, Newsletters, Library Guides, links to useful forms, events, announcements advertisements for ministry opportunities. **Check this unit regularly** for the latest information.
- **Libraries & Resources** – the gateway to a wealth of digital resources through the University of Divinity Library Hub.
- **ARK User Support** – helpful information for using ARK effectively.

Access to your enrolled units on ARK remains until 4 weeks after the unit End Date (usually the end of Exam Week). After that time, you will not be able to access the unit resources or the feedback on your assessment tasks.

### ARK Login

Log in to ARK at <https://ark.divinity.edu.au/login> or from the ARK button on the home page of either the Whitley College website or the University of Divinity website.

You will be provided with your username and password via email when your enrolment is confirmed.

If you have forgotten your password, or the default doesn't work, select the RESET option on the [ARK login page](#). A new password will be emailed to you.

To change the password to one of your choice, select the CHANGE option on the [ARK login page](#). This will prompt you to log in to Paradigm – use your current ARK username and password. Once in Paradigm, go to the *My Login* option and follow the prompts to set your own password. Your new password will then apply to both ARK and Paradigm.

It is very **important that you log in to ARK the next working day after receiving your login details**. This allows time for activation of your account but also ensures you have confirmed your ARK is active before units commence. Please remember that your enrolled units appear on your ARK dashboard one week before unit start date.

If you have difficulties with your ARK login, or can't resolve an ARK issue after checking the information in ARK User Support, contact the Whitley Registrar.

## Library

The [Whitley College Library](#) features state-of-the-art systems and digital technology, with a strong and comprehensive collection of books and journals supporting all the foundational and specialist areas of theological studies offered through Whitley College. Students have access to an ever-increasing e-book collection and a wide range of online resources, as well as the expert assistance of library staff, who are theologically trained.

Special strengths of the library include its collections in biblical studies, mission and the Australian context, and the Baptist Historical Collection.

The library is located primarily in the Mervyn Himbury Theological Studies Centre, with a portion of the collection stored off-site. The location of books can be identified in the [catalogue](#), which can be searched online, and requests for retrieval of off-site items can be submitted to the librarian.

Generally the library is open throughout the day on Monday to Thursday, with additional hours on some evenings during teaching weeks. Opening hours for the library are advertised on the [library catalogue home page](#).

Whitley College students may use their University of Divinity ID card to establish their right to borrow from the libraries of some other [Colleges within the University of Divinity](#). Please check first for any conditions or restrictions on access to a specific library.

Access to a range of online library resources is also available through the University of Divinity library hub, accessible via the [University website](#) or the ARK Learning Management System.

Library orientation sessions are offered at the beginning of semester, and various library guides are available in the ARK Learning Management System, under Whitley College News and Resources.

The library is a valued and shared resource for all students. Please be considerate of others in your use of the library to ensure that as many students as possible can gain access to the resources they need for study.

**The Library staff are available to support students, particularly as you begin to develop the skills of finding resources for your academic study. Please introduce yourself to the staff, who will be willing to support your learning.**

Email: [library@whitley.edu.au](mailto:library@whitley.edu.au)

## Books and reading lists

Recommended reading lists for all subjects are included in the unit outlines, which are available on the website unit pages. The reading lists include both essential and background texts and indicate any particularly recommended for purchase. Lecturers may suggest further resources on ARK and in class.

Most students order texts through online bookstores, however ensure you allow ample time for delivery. Two useful starting places are: <https://booko.com.au/> and <http://www.bookfinder.com/>.

All items on the recommended reading lists are placed on reserve in the Whitley library when the unit is scheduled, so they can be accessed by all students. Remember that other libraries within the University of Divinity may have those same books available for loan. Lecturers often upload required readings to ARK.

You are welcome to communicate in advance with your lecturer about preliminary reading and which books you should buy so that you are well-prepared for your classes. Use the Enquiry form on the faculty member's profile page in the [staff](#) section of our website.

## English Language Support

Undergraduate students whose first or primary language is not English are strongly encouraged to undertake the unit *AL1003W English for Theological Studies* at the beginning of their studies. Postgraduate students are welcome to participate in those classes in audit mode, by arrangement with the Dean.

We also provide an English language unit at Diploma level for students in the TransFormation program.

Students needing additional English language support are encouraged to speak to the Dean or Registrar about available options.

## STUDY SKILLS

---

The following section provides some basic information about preparing and submitting assessments. Additional detailed study skills training materials, including videos, are available to enrolled students in the ARK Learning Management System, under Whitley College News and Resources.

### How to present assignments

Assignments not submitted in the required format may be marked down, especially after the first year of study. Please familiarise yourself with the requirements below, as well as the detailed materials available in the [ARK Learning Management System](#), under [Whitley College News and Resources](#).

Assignments should be clearly laid out, with good margins all round and lines at one-and-a-half or double-spaced.

Your lecturers will guide you on what to do and when you need to submit your assignments. If you are in doubt about what is expected, ask your lecturer.

### Referencing guides and study skills

Students are expected to adhere to the standard style and protocols for referencing sources used in preparing assessment submissions, as per the UD Style Guide: <https://divinity.libguides.com/styleguide>. Your ARK login will provide access. Detailed study skills training materials, including guides to researching and writing assignments and citing references, are available to enrolled students in [ARK](#).

### Submitting assignments

Most assignments are submitted electronically via the Turnitin facility in the ARK online learning management system. The Turnitin Submission Guide in ARK (Whitley College News and Resources / Study Skills) outlines the steps. A cover sheet is not required for submissions made this way.

**Always ensure that you keep a copy** of your assignment.

### Plagiarism

Plagiarism is using the work of others without giving them the credit. In tertiary study it is seen as stealing from others and is taken very seriously. At Whitley a student who plagiarises will fail the unit immediately.

To avoid plagiarism:

- If you use someone else's words (that is, quote someone), use quotation marks or an indented paragraph and cite where it came from, including the page number.
- If you use your own words to summarise someone else's ideas, cite where the material came from, including the page number.
- If you structure your essay the same way as another person's essay, article or book, acknowledge it.
- If you get anything from the Internet, quote it or cite it just as you would a book or article.

When submitting work through the Turnitin feature in ARK, you also have the opportunity to check the originality level of your work before submitting an assignment to avoid inadvertent plagiarism.

## Gender Inclusive Language

Whitley College seeks to be a genuinely inclusive community. Language which excludes women is, for many members of the community, a difficulty and undermines this objective. It is a requirement of the College that gender inclusive language is used in all teaching, written presentations and class presentations. This requirement applies to references to human beings, but does not prescribe language for God.

It is Whitley policy to use inclusive language in both teaching and assignments.

It is not hard to use 'humankind' instead of 'mankind', and so on. Sometimes using the plural helps. For example:

'Disciples are wise to nourish their spiritual health' *instead of* 'The disciple is wise to nourish his spiritual health'.

It is up to students whether they use or avoid male pronouns for God. It is also up to students whether to leave sexist language in quotations or to make them inclusive. An example of acceptable editing follows, using square brackets:

As Paul Tillich says, 'Theology is about [humankind's] ultimate concern'.

If you find it difficult to use inclusive language, consult a guide.<sup>11</sup>

## Grades

At Whitley you will receive written feedback on each assignment, as one element of the overall learning process.

As part of the University of Divinity, the body which confers the degrees and diplomas, Whitley teachers also give grades. You will receive a grade for each assignment and one for the unit overall, unless the unit is marked on a Pass/Fail basis only.

**Note: all marks/grades are provisional until** moderation processes are complete and grades are **published by the University** in Paradigm (see Key Dates on page 49 for results release dates).

This is what the grades refer to in percentage terms:

Fail	<b>F</b>	Less than 50%
Pass	<b>P</b>	50 - 64%
Credit	<b>C</b>	65 – 74%
Distinction	<b>D</b>	75 – 84%
High Distinction	<b>HD</b>	85% or more

Here are some simple guidelines on what each grade means:

- F** Inadequate understanding of the subject; little knowledge of the area; little insight or reading in evidence.  
*Doesn't know what the questions are or how to begin to address them.*
- P** Adequate understanding of information concerning the subject, but little critical awareness or insight shown.  
*Knows what the questions are but struggles to articulate their understanding.*
- C** Competent grasp of information on the subject, plus an awareness of some important themes and critical issues.  
*Knows some of the major responses to the questions.*
- D** Clear grasp of information and major themes, plus an ability to offer constructive comment on these themes and critical issues.  
*Able to critique the major themes and articulate a clear response.*
- HD** As for D, but showing in addition an ability to integrate the insights from contemporary resources, tradition and personal experience.  
*Able to understand and critique the themes, and provide some creative responses of their own.*

---

<sup>1</sup> Whitley library has these: *What did I say? Using non-discriminatory language* (Parkville, Vic.: University of Melbourne, 1996); Nancy A Hardesty, *Inclusive language in the Church* (Atlanta, GA: John Knox, 1987); Vivienne Faull and Jane Sinclair, *Count us in: Inclusive language in liturgy* (Bramcote, UK: GroveBooks, 1986)

Clearly other factors come into play as well, for example:

- Answering a question that is not quite the question asked will attract a lower grade.
- An assignment in which part of the task is completed well but another has been ignored or treated inadequately will also attract a lower grade.
- Sufficiently poor expression or poor presentation (such as a missing bibliography or footnotes) may warrant a lower grade.
- Poor spelling or grammar begins to be marked down when the marker can't understand what the student is trying to say.

Seek your lecturer's guidance about expectations if they are not clear to you.

## STUDENT SUPPORT AND FACILITIES

---

### Orientation

As part of the enrolment interview process, all students are offered an orientation of the Whitley College facilities, and an introduction to key people, information and procedures.

Whitley provides a structured orientation session for international students at least one week prior to commencement to familiarise students with how to access support that is available to them.

### Facilities

#### ***Campus***

The campus of Whitley College offers a range of teaching and learning environments within the Mervyn Himbury Theological Studies Centre. These facilities include large seminar rooms and a number of smaller classrooms, as well as flexible spaces suitable for meetings and prayer or worship.

All rooms are well-equipped with data projectors, large screen monitors, CD/DVD players, wireless internet and whiteboards.

#### ***Internet Access and IT Support***

All students may apply for a Whitley College IT Account, which provides WiFi access at the College, a Whitley email address and access to *Office365 online*.

To apply, please complete an IT Account Agreement form, including your name and usual contact email address. The form is available in ARK, or from the Whitley College office. Submit the completed application to the office: [whitley@whitley.edu.au](mailto:whitley@whitley.edu.au). Your IT account details will be emailed to you.

Please ask at the office if you need assistance with resolving IT issues.

#### ***Students' Common Area***

Students are welcome to use the open area adjacent to the front entrance for social space during College opening hours. Facilities in the adjoining kitchen include sandwich toasters, fridge and microwave ovens, used by many students to prepare a light meal before an afternoon or evening class. Tea, coffee, milk, biscuits and fresh fruit are provided.

#### ***Transport and Parking***

Whitley College is conveniently located in relation to public transport. Take the route 19 (North Coburg) tram in Elizabeth Street to stop number 15 on the corner of Royal Parade and Leonard Street, or the Upfield line train to Royal Park Station and enjoy a short walk to Whitley through the parkland surrounding the Melbourne Zoo.

Metered all-day parking is available in surrounding streets at approximately 80c per hour. Bring coins or consider registering with the PayStay system: <https://www.paystay.com.au/>.

## ***Student travel concession***

Students are responsible for applying to relevant agencies for any travel concession cards. Please bring any necessary forms to the Whitley College office for validation by the Registrar. Eligibility criteria are detailed on the PTV website:

<https://www.ptv.vic.gov.au/tickets/myki/concessions-and-free-travel/children-and-students/tertiary-students/>.

## ***Bicycle Parking***

A locked bicycle-parking shed is available for staff and student use. For access, enquire at the Office.

## ***Studies Across the University of Divinity***

In addition to the facilities and course offerings at Whitley College itself, all students of the College are eligible to undertake studies at other Colleges within the University of Divinity. There are nine other Colleges: two others in Parkville and one in each of Box Hill, Donvale, East Melbourne, Mulgrave and Ringwood; and one in each of Adelaide and Sydney.

The unit offerings of these institutions represent a wide range of studies, in breadth, depth and diversity of Christian perspectives. Whitley College values these wider ecumenical relationships and regards this opportunity for our students to access such a breadth of offerings as one of our strengths.

If you wish to include units from other Colleges in your study program, you must enrol through Whitley College.

## **Health and Wellbeing**

### ***Student Mentoring and Course Advice***

Whitley's Academic Dean and Registrar are available to meet with students requiring advice regarding course structure, selection of units for study or to discuss any concerns the student may have regarding their studies. To make an appointment for a meeting or phone conversation, please contact the office on 03 9340 8100 or email [whitley@whitley.edu.au](mailto:whitley@whitley.edu.au)

### ***Pastoral Care***

Studying theology is essentially about our formation as people, which means that Pastoral Care remains a central focus of our life as Christian community. Whitley College has many experienced pastors on its staff. Should you require assistance at any time, feel free to approach a member of the Faculty, who will either be able to help you or to guide you to someone who can.

We recognise that studying theology can raise difficult questions about faith, the Bible and life. Please don't suffer in silence if you find the questions are causing you confusion or anxiety. You are welcome to speak with any member of Faculty about issues your studies are raising for you. Academic study of theology is aimed to support and grow your faith, and Whitley's faculty are committed to supporting your growth.

Alternatively, the Dean and the Registrar can provide contact details of trusted external pastoral advisers from neighbouring churches, should you prefer to speak with someone outside the College in a pastoral context.

### ***Emergency***

Fire, Ambulance, Police

 **Phone 000**

### ***International Students***

For **urgent assistance after hours**, please call the University's after-hours hotline:

 **Phone 1800 775 691** *Outside Office Hours – overseas student visa holders only*

### ***Hospital***

Royal Melbourne Hospital, 300 Grattan Street, Parkville

 **Phone (03) 9342 7000**

## **Doctors**

Carlton Family Medical Centre, 88 Rathdowne Street, Carlton

 **Phone** (03) 8300 3900      <http://carltonfamilymedical.com.au>

Brunswick Betta Health, 30 Sydney Road, Brunswick

 **Phone** (03) 8388 5200      <http://brunswickbettahealth.com.au>

*Check the websites and/or enquire at the clinics regarding fees payable and any concessions available to students.*

## **Legal Aid**

Legal Aid Victoria

 **Phone** 1300 792 387      <https://www.legalaid.vic.gov.au>

## **Counselling**

Students are encouraged to contact the Dean regarding referral options for pastoral advice or counselling.

## **Advocacy**

If you have a concern, including such serious matters as harassment or discrimination, please refer to the information in the next section about your rights. Please do not remain silent about such matters.

The sub-section ***Our Commitment to You*** provides details of the contact people who can advise you of the procedures to follow if you have a concern.

## **Accommodation**

Whitley is no longer a residential college. Please contact the Dean (of Students) or Registrar for any information they may have regarding student accommodation options.

# STUDENT RIGHTS AND OBLIGATIONS

---

## Our Commitment to You

Whitley College is committed to providing the highest quality of education for all students in a safe environment, including the best facilities, courses and educational process possible, with pastoral care and support.

All University of Divinity students have rights, including rights to privacy, to fair treatment, to be safe from harassment of any form, and to high standards of teaching. You can review all policies in the [Governance](#) section of the University website under [Policies and Procedures](#). These include [Regulation 82 Code of Conduct](#), which applies to all who work and study within the University of Divinity, including Whitley College. The Code of Conduct is also printed in the next section of this handbook.

If for any reason you feel that these rights have not been honoured, you may contact any of the following:

Principal of Whitley College	Rev Dr René Erwich	9340 8010
Academic Dean	Dr David Janssen	9340 8026
Faculty Member	Rev Dr Marita Munro	9340 8024
Registrar	Ms Dorothy Morgan	9340 8017
External Contact Person	Ms Deb Mountjoy	0425 783 424

All approaches will be dealt with in the strictest confidence. These contact persons can explain your rights to you, and other procedures available to you.

## Rights and Responsibilities: Further Information

Whitley College operates in accordance with [University of Divinity policies](#), including:

- [Appeals Policy](#)
- [Complaints Policy](#)
- [Inclusion Policy](#)
- [Regulation 82 Code of Conduct](#) (see next page for full text)

## Code of Conduct

*The Code of Conduct applies to all members of the University of Divinity as defined in Regulation 82. This includes all students and staff.*

While on University or College premises, using University or College facilities and services, or engaging in University or College activities related to my duties or responsibilities as a member of the University of Divinity, I must

1. Strive to act with honesty and integrity  
This includes
  - a) refusing to initiate or engage in cheating, plagiarism or fraud
  - b) complying with ethical standards in research and academic practice
  - c) disclosing conflicts of interest
  - d) being willing to report academic misconduct
  
2. Promote the responsible exercise of academic freedom and academic judgement  
This includes
  - a) applying structured argument and critical thought
  - b) forming an opinion or making a decision on the basis of evidence
  - c) respecting the integrity and diversity of theological traditions represented in the Colleges of the University
  - d) pursuing excellence
  
3. Be courteous towards all persons in my behaviour and communication  
This includes
  - a) complying with reasonable directions issued by responsible persons
  - b) respecting the privacy of others and information given in confidence
  - c) being willing to engage with views different from my own
  
4. Protect from harm myself and others, especially children, young people and vulnerable adults  
This includes
  - a) refraining from and refusing to participate in abuse, harassment, bullying and assault
  - b) supporting activities that ensure the University is a safe and healthy environment
  - c) being willing to report general misconduct
  
5. Use University resources responsibly  
This includes
  - a) making judicious use of staff time, library collections, physical spaces, and technology
  - b) supporting activities that promote environmental and economic sustainability
  
6. Comply with University policies and procedures and applicable Australian laws  
This includes
  - a) complying with applicable policies and procedures of my home College
  - b) complying with any contractual arrangements I have entered into with the University or with one of its Colleges

As a member of the University I have the right

- a) to seek a review of, or to appeal, a decision made by an officer of the University
- b) to make a complaint if I believe in good faith that a breach of this Code of Conduct may have occurred

## Student Obligations

In addition to the above rights and responsibilities as a member of the University of Divinity, there are also obligations of all student members of the Whitley community.

### **Communication**

Whitley College will communicate with you by email and not by post. It is therefore important that you regularly check your emails and advise us if you change your email address.

**Please make sure that the Whitley College and University of Divinity email addresses are ‘trusted’ by your email program** and are not filtered to ‘Junk’, ‘Spam’ or ‘Clutter’ folders.

### **Attendance**

Attendance is expected at all lectures, tutorials, seminars and workshops. Arriving on time is a fundamental courtesy. If for any reason you are unable to attend a class, or will be late you should send an apology in advance to your class teacher, usually by phone to the main office or by email.

International students studying under an overseas student visa should note that the government may require evidence of attendance in relation to compliance with the visa conditions.

### **Assessment**

Students enrolled in a unit are required to complete all the assessment tasks for that unit and in the sequence in which they are set. Unless permission is granted by the Dean to vary this requirement, students will not be permitted to sit for the final examination in a unit, or to submit the major essay or assignment, when previous assignments remain outstanding.

It is also essential to stress that assignments must be submitted on time. These are part of the continuing educational process of the unit. Maintaining the flow of the unit in this way contributes to the learning process.

### **Presentation of Assignments**

There are clear guidelines for the presentation and format of assignments. These are explained by lecturers and in the Study Skills materials available to enrolled students from the ARK online learning management system. There is also some information in an earlier section of this handbook.

Assignments not submitted in the required format may be marked down, especially after the first year of study.

### **Late Work and Extensions**

If you will not be able to submit an assessment task by the due date **due to unforeseen circumstances** (such as illness, bereavement or serious upheaval) you **must apply in writing** for an extension **before the due date**. Disorganisation or busyness are not grounds for an extension. For further explanation see the [Assessment Policy](#).

For an extension of up to two weeks apply to your Lecturer using a [Lecturer’s Extension Application](#) form, available from ARK (Whitley College News and Resources) or the University of Divinity website.

Should circumstances require an extension of longer than two weeks submit an [Application for a Dean’s Extension](#) to the Academic Dean of the College offering the unit. Supporting evidence may be required. The length of extension provided by the Dean is usually a maximum of four weeks.

All work submitted more than 24 hours late without (or beyond) an extension will be penalised according to University of Divinity [Assessment Policy](#) (available under ‘Policies and Procedures’ in the Governance section of the University website). Work submitted 4 or more weeks late is not accepted and a grade of 0% is recorded. If the work submitted late is of a pass standard or higher, the minimum grade after late penalties is 50%:

- Over 1 day and up to 1 week late 10% penalty (e.g. 72% becomes 62%)
- Over 1 week and up to 2 weeks late 20% penalty (e.g. 78% becomes 58%)
- Over 2 weeks and up to 3 weeks late 30% penalty (e.g. 62% becomes 32%; adjusted to 50% minimum)
- Over 3 weeks and up to 4 weeks late 40% penalty (e.g. 70% becomes 30%; adjusted to 50% minimum)

If you have ongoing issues that make submission of work difficult, please consult the [Inclusion Policy](#) and arrange a time to meet with the Academic Dean if you would like to discuss a [Student Support Plan](#).

## ***Withdrawing from a Class***

We understand that circumstances may arise that make it difficult for you to continue with studies in which you have enrolled. In these situations, it is important that you let us know, and discuss the matter with your class teacher or the Dean, to ensure you have explored all relevant options.

It is also essential to notify the Registrar so that the appropriate administrative procedures are carried out and any necessary adjustment is made to your enrolment.

Withdrawal from a unit may be made without penalty, but only if this takes place before the Census date for the unit. Census dates for standard semester units are noted in the Academic Calendar. Intensive units commencing earlier or later than semester dates have different Census Dates and you should check these with the Registrar.

Fees will be refunded for withdrawals before Census Date, and no record of enrolment will be recorded on transcripts.

Approved withdrawals after Census Date but before or on the last date to withdraw without academic penalty (usually the last teaching day of the unit/semester) will be recorded on transcripts as 'Withdrawn'.

Students who do not formally notify the Registrar of their intention to withdraw and who do not complete the requirements for a unit will be regarded as having failed and a result of 'Fail' will be entered on their transcripts.

## **GENERAL INFORMATION**

---

### **Office Staff and Hours**

If you need help at any time you are welcome to phone, email or call in at **the office, located just inside the front entrance of the Theological Studies Centre at 50 The Avenue, Parkville.**

Staff located in the office, and their regular working hours are:

<b>Karen Rulloda</b>	Receptionist / Office Assistant 03 9340 8100 <a href="mailto:whitley@whitley.edu.au">whitley@whitley.edu.au</a>	9:00am – 4:30pm	Monday, Wednesday, Thursday, and alternate Fridays (Fridays offsite)
<b>Dorothy Morgan</b>	Registrar 03 9340 8017 <a href="mailto:registrar@whitley.edu.au">registrar@whitley.edu.au</a>	10:00am – 6:00pm (Teaching weeks) 9:00am – 5:00pm (Non-teaching periods)	Monday – Friday (Fridays offsite)
<b>Lorraine Mitchell</b>	Executive Secretary	10:00 – 5:30pm	Monday – Thursday

### **Appointments and Meetings**

To set up an appointment with the Dean, David Janssen, please contact Dorothy or Karen.

Please report to the front office when coming to meetings with the Dean or other members of Faculty, so we can check they are available and ready for you.

### **Whitley Worship, Prayers and Community Gatherings**

College Worship and Prayers are held regularly during semester. Please check the Whitley Student News for details of when and where, as well as for information about other community gatherings and events.

# KEY DATES 2021

Whitley College Office Opens	Mon 11 Jan
Early intensive units commence from	21 Jan
Applications close: Research Grants (Round 1)	Fri <del>12-11</del> Feb
<b>Applications close:</b> Domestic coursework students commencing Semester 1	<b>Fri 12 Feb</b>
<b>Semester 1</b>	<b>22 Feb – 28 May</b>
Census Date (standard Semester 1 units) <i>(check with Registrar for Census Dates applicable to non-standard units)</i>	Tue 16 Mar
Graduation Ceremony (Melbourne)	Fri 19 Mar
<b>Non-teaching period (Easter)</b>	<b>29 Mar – 9 Apr</b>
Easter (College closed)	2 – 6 Apr
<b>Applications close:</b> <ul style="list-style-type: none"> <li><del>• International coursework students commencing Semester 2, 2021</del></li> <li><del>• Domestic HDR students commencing Semester 2, 2021</del></li> <li><del>• Research Fee Scholarships (HDR)</del></li> <li>• Research Stipend Scholarships (HDR)</li> </ul>	15 Apr
Anzac Day (College closed)	Sun 25 Apr
Applications close: Research Grants (Round 2)	Fri <del>14-13</del> May
<b>HDR Confirmation Panels</b>	<del>24 May – 4 Jun</del>
Last date to withdraw from a Semester 1 unit without Academic Penalty	Fri 28 May
Research Conference (Staff and HDR Students)	<del>2-1 – 3-2</del> Jun
Study Week	31 May – 4 Jun
Examination Period	7 – 11 Jun
Queen's Birthday (College closed)	Mon 14 Jun
Results published (Semester 1)	Fri 9 Jul
Mid-year intensive units	15 Jun – 19 Jun
<b>Applications close:</b> Domestic coursework students commencing Semester 2	<b>Fri 16 Jul</b>
<b>Semester 2</b>	<b>26 Jul – 29 Oct</b>
Census Date (standard Semester 2 units) <i>(check with Registrar for Census Dates applicable to non-standard units)</i>	Tue 17 Aug
Applications close: Research Grants (Round 3)	Fri <del>3-2</del> Sep
<b>Non-teaching period</b>	<b>20 Sep – 1 Oct</b>
Grand Final Friday (College closed)	Fri 25 Sep (TBC)
<b>HDR Confirmation Panels</b>	<del>25 Oct – 5 Nov</del>
Last date to withdraw from a Semester 2 unit without Academic Penalty	Fri 29 Oct
Study Week	1 – 5 Nov
Examination Week	8 – 12 Nov
<b>Applications close:</b> <ul style="list-style-type: none"> <li><del>• International coursework students commencing Semester 1, 2022</del></li> <li><del>• Domestic HDR students commencing Semester 1, 2022</del></li> <li><del>• Research Fee Scholarships (HDR)</del></li> <li>• Research Stipend Scholarships (HDR)</li> </ul>	15 Nov
Graduation Ceremony (Adelaide)	Fri 3 Dec
Results published (Semester 2)	Fri 10 Dec

# KEY TO UNIT CODES

Units are listed alphanumerically based on the unit code, which follows the structure **FDLxyzW**:

<b>F</b>	Field	<b>A</b> Humanities <b>B</b> Biblical Studies <b>C</b> Christian Thought and History <b>D</b> Theology: Mission and Ministry	
<b>D</b>	Discipline	Humanities	<b>AH</b> History <b>AL</b> Biblical Languages <b>AL</b> Languages ancient and modern <b>AR</b> Religious Studies
		Biblical Studies	<b>BA</b> Old Testament <b>BN</b> New Testament <b>BS</b> Biblical Studies
		Christian Thought and History	<b>CH</b> Church History <b>CT</b> Systematic Theology
		Theology: Mission and Ministry	<b>DA</b> Mission and Ministry <b>DD</b> Spiritual Direction <b>DL</b> Liturgy <b>DM</b> Missiology <b>DP</b> Pastoral Theology and Ministry <b>DS</b> Spirituality <b>DT</b> Moral Theology
<b>L</b>	Level	<b>0</b> Diploma (undergraduate only) <b>1</b> Undergraduate Foundational <b>2</b> Undergraduate, level 2 <b>3</b> Undergraduate, level 3 <b>8</b> Postgraduate Foundational <b>9</b> Postgraduate Elective	
<b>xyz</b>	Unit number	x = 7 indicates Online mode	
<b>W</b>	Teaching College	W = Whitley	

**Example:** BN8701W Interpreting the New Testament (Online)

BN8701W Field **B Biblical Studies**

BN8701W Discipline **BN New Testament**

BN8701W Level **8 Postgraduate Foundational**

BN8701W **701 Online mode**

BN8701W Teaching College **Whitley**

## 2021 UNITS LIST AND OUTLINES

The following sections detail all units offered by Whitley College in 2021.

Units are listed alphabetically within each Field/Discipline.

Please refer to the [2021 timetable](#) on our website for up-to-date scheduling details.

Field   Discipline	Unit Codes - UG		Unit Codes - PG	
	Classroom	Online	Classroom	Online
Unit Title				
<b>A - Humanities</b>				
<b>AH   History</b>				
Colonisation and Christianity in Australia			AH8002W	
<b>AL   Biblical Languages</b>				
English for Theology	AL0103W   AL1003W			
Introduction to Biblical Hebrew	AL1011W		AL8011W	
Introduction to Biblical Languages	AL1005W		AL8005W	
New Testament Greek A	AL1002W	AL1702W	AL8002W	AL8702W
New Testament Greek B	AL1012W	AL1712W	AL9012W	AL9712W
Writing Well	AL1020W		AL8020W	
<b>Field A   AR: Religions Studies</b>				
Conversations: Interdisciplinary Theological Perspectives on Contemporary Issues	AR1000P		AR8000P	
Cultural Intelligence: Competence for Life, Work and Ministry in a Multicultural World	AR3060W		AR9060W	
World Religions				AR8746W
<b>B - Biblical Studies</b>				
<b>BA   Old Testament</b>				
Hebrew Scriptures: Theology and History				BA9721W
Introducing the Hebrew Bible	BA1001W	BA1701W	BA8001W	BA8701W
Land and Place	BA3004W	BA3704W	BA9004W	BA9704W
Ruth	BA2010W		BA8010W	
The Book of Jeremiah	BA2019Y   BA3019Y		BA9019Y	
The Psalms and their Theology	BA2030W   BA3030W		BA9030W	
<b>BN   New Testament</b>				
Interpreting the New Testament	BN1001W   BN2001W	BN1701W   BN2701W	BN8001W	BN8701W
Mark	BN3001W		BN9001W	
Romans: Suffering and Justice	BN2033W   BN3033W	BN2733W   BN3733W	BN9033W	BN9733W
The Book of Revelation	BN3042W	BN3742W	BN9042W	BN9742W
The Gospel of Luke	BN0146W			
The Spirit and the Church	BN0120W			
<b>BS   Biblical Studies</b>				
Use of the Bible in Ethics	BS3020W		BS9020W	

Field   Discipline	Unit Codes - UG		Unit Codes - PG	
	Classroom	Online	Classroom	Online
Unit Title				
<b>C - Christian Thought and History</b>				
<b>CH   Church History</b>				
Baptist Identity	CH3004W	CH3704W	CH9004W	CH9704W
Discipleship through the Time Machine	CH0145W			
History of Christianity 1: Origins to Us			CH9103W	
The Story of Christianity (Part 1)	CH1011W CH2011W	CH1711W CH2711W	CH8011W	CH8711W
The Story of Christianity (Part 2)	CH1012W CH2012W	CH1712W CH2712W	CH8012W	CH8712W
<b>CT   Systematic Theology</b>				
Baptist Identity	CT3004W	CT3704W	CT9004W	CT9704W
Beginning Theological Studies	CT1001W CT2001W	CT1701W CT2701W	CT8001W	CT8701W
Creation	CT3039W		CT9039W	
Developing Theological Insight – Part 1	CT0151W			
Developing Theological Insight – Part 2	CT0152W			
Lives of Faith: Biography as Theology	CT2033W CT3033W		CT9033W	
Rural Ministry		CT3710W		CT9710W
Suffering, Faith and Theodicy	CT3029W		CT9029W	
The Church, Then and Now	CT0121W			
The God of Fiction	CT3038W		CT9038W	
<b>D - Theology: Mission and Ministry</b>				
<b>DA   Mission and Ministry</b>				
Creation	DA3039W		DA9039W	
Living the Faith	DA1001W	DA1701W	DA8001W	DA8701W
<b>DD   Spiritual Direction</b>				
Art of Spiritual Direction 1			DD8202W	
Art of Spiritual Direction 2			DD8203W	
Art of Spiritual Direction 3			DD9204W	
<b>DL   Liturgy</b>				
Worship 3.0	DL3040W		DL9040W	
<b>DM   Missiology</b>				
Christian Leadership in a Culturally and Linguistically Diverse Context	DM2007W DM3007W		DM9007W	
Cultural Intelligence: Competence for Life, Work and Ministry in a Multicultural World	DM3060W		DM9060W	
Culture and Language for Cross Cultural Engagement	DM1005W DM2005W		DM8005W	
Global Experience: An Extended Culture and Language Exercise	DM3008W		DM9008W	
Introduction to Strategic Mission	DM1019W DM2019W		DM8019W	
Mission in the Australian Context	DM2051W DM3051W		DM9051W	
Rural Ministry		DM3710W		DM9710W

Field   Discipline	Unit Codes - UG		Unit Codes - PG	
	Classroom	Online	Classroom	Online
<b>DP   Pastoral Theology and Ministry</b>				
A Toolbox for Ethical Pastoral Leadership	DP3014W		DP9014W	
Caring for Others and Ourselves	DP0139W			
Christian Leadership in a Culturally and Linguistically Diverse Context	DP2007W DP3007W		DP9007W	
Clinical Pastoral Education Level 1			DP9100S	
Clinical Pastoral Education (Specialist)			DP9170S	
Clinical Pastoral Education Level 2			DP9273S	
Dementia, Palliative Care, End-of-life-Care: Integration, Reflection and Advanced Practice			DP9029W	
Foundations in Pastoral Supervision			DP9077W	
Growing as Leaders, A	DP0136W			
Growing as Leaders, B	DP0137W			
Human Research Methodologies			DP9034S	
Leadership in Community and Worship	DP0129W			
Practical Leadership for Pastoral Ministry	DP2046W DP3046W		DP9046W	
Supervised Theological Field Education Foundations	DP3067W		DP9067W	
Supervised Theological Field Education Advanced	DP3069W		DP9069W	
Theology and Ethics of Country			DP9750W	
Wellbeing@Home	DP3037W		DP9037W	
<a href="#">Human Research Methodology</a>				<a href="#">DP9734W</a>
<b>DS   Spirituality</b>				
Art of Contemplative Practice 1			DS9201W	
Art of Contemplative Practice 2			DS9202W	
Engaging Groups in Creative Contemplation			DS9207W	
Indigenous Spirituality and Christian Discipleship			DS8050W	
Mapping the Soul with the Enneagram	DS3208W		DS9208W	
Spiritual Formation: Shaping the Teachers and Leaders of Tomorrow			DS9030W	
Spirituality Transforming Life	DS3008W		DS9008W	
<b>Capstone Units</b>				
Art of Spiritual Direction Capstone			XD9770W	
Capstone: Spirituality			XX9974W	
Capstone: Theology and Ministry	XX3900W			
Capstone Integrative Project			XX9970W	
Supervised Theological Field Education Capstone	XP3069W		XP9069W	

Unit Outlines on the following pages are taken from the official [Unit Management System](#) of the University of Divinity.