



Due to the worsening coronavirus (COVID-19) situation, Whitley Library will close from 6pm Thursday 19th March and our scheduled library orientation sessions are now postponed.

However, even though the physical library is closed, your access to a huge number of library resources continues and library staff are still available to assist!

Tips for Accessing Library Resources Remotely

- 1. You will still have access to the Whitley College collection. Email the Linda, the Librarian, on library@whitley.edu.au to ask for books to be loaned to you. They will then be borrowed out to you and placed in a plastic LOANS tub near the book returns chute located at the back of the College. There will be a borrowing slip with your name and date borrowed in the books. PLEASE check these carefully and only take the books loaned out to you. Access the Library Catalogue: www.whitley.edu.au
- 2. Books can be **RETURNED** via the **BOOK RETURNS** chute located at the back entrance to the college.
- 3. If there are certain chapters of books (in General and Reserve collections) or journals (not available online) that you would like, these can be scanned and emailed to you directly. Please allow at least 3 days for these to come through, as demand may be high. NOTE: The Librarian will NOT be doing your research for you give her the name, author and call no of the book, if it's in General or Reserve and the chapter you would like scanned. Also include your name and email address to facilitate a timely delivery.
- 4. **Off-site Books.** You will still be able to borrow books stored at our off-site facility. A link to the request form is on the homepage of the Whitley Library Catalogue. Turnaround time will still be a week and all requests must be received by 12pm on Thursday for delivery the following week. Once received books will be borrowed out and placed in the Loans box
- Use the Library Hub http://library.divinity.edu.au/
 The Library Hub provides access to thousands of online resources, ebooks, journals and other databases.
 - Use your University of Divinity ARK login email and password for remote access. If you have forgotten your password follow this <u>link</u>
- 6. **Library Hub Guide** https://divinity.libguides.com/guide
 Includes links to two great YouTube videos about using the Library Hub
- 7. **A-Z List of available databases** https://divinity.libguides.com/az.php
- 8. Download the **Lean Library** browser extension https://library.divinity.edu.au/lean-library.html
- 9. Use the University's **Alumni Services LibGuide** https://divinity.libguides.com/alumni
 This includes information about freely available resources. It also includes information about registering with the **State Library of Victoria** and the **National Library of Australia** so that you can also gain access to their eResources.
- 10. Academic staff will also be providing additional online resources via ARK
- 11. Other Useful Links
 - a. The 2020 University of Divinity Library Information Guide
 - b. EndNote https://divinity.libguides.com/endnote

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c. University Style Guide - https://divinity.libguides.com/styleguide

Further Information

Please contact the Librarian for assistance via email: library@whitley.edu.au .

For any queries related to another library associated with the University of Divinity please contact that library directly. See the <u>Libraries brochure</u> for contact details.

We appreciate your understanding during this challenging time and hope to welcome you back to the library again soon.